

**AGENDA**

Regular Council meeting to be held  
Tuesday May 15, 2018 at 7:00 p.m.  
Trout Creek Friendship Centre

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
  - 5.1 BDO –Dean Decaire- 2017 Financial Statements
6. **ADOPTION OF MINUTES**
  - 6.1 Regular Council meeting minutes of May 1, 2018
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
  - 7.1 Public Works Committee minutes of May 1, 2018
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
  - 8.1 Powassan & District Union Public Library- 2017 Financial Statements
  - 8.2 North Bay Parry Sound District Health Unit minutes of February 28, 2018
  - 8.3 North Bay-Mattawa Conservation Authority minutes of January 31, 2018
  - 8.4 North Bay-Mattawa Conservation Authority minutes of February 28, 2018
9. **STAFF REPORTS**
  - 9.1 Memo-Deputy Clerk K.Bester- Application for Minor Variance- Hook
  - 9.2 Memo-Deputy Clerk K.Bester- Regional Economic Development (Red) Plan
  - 9.3 Verbal-Update on 250 Clark Renovations, Fire Hall and move date- CAO
10. **BY-LAWS**
  - 10.1 By-Law 2018-20 Tax Ratios
  - 10.2 By-Law 2018-21 Tax Rates
  - 10.3 By-Law 2018-22 Water and Wastewater Rate and Fee Schedule 2018
  - 10.4 By-Law ~~removed~~
  - 10.5 By-Law 2018-25 Sale of 8 King Street
  - 10.6 By-Law 2018-26 Integrity Commissioner D.King
11. **UNFINISHED BUSINESS**
  - 11.1 Municipality of East Ferris- Engineering Shared Services
12. **NEW BUSINESS**
  - 12.1 National Public Works Week- May 20-26, 2018
  - 12.2 Donation Request- Powassan Girl Guides
  - 12.3 Women's Own Resource Centre
  - 12.4 Powassan Water & Wastewater Systems Quarterly Operations Report

**13. CORRESPONDENCE**

- 13.1 Minister of Seniors Affairs- Ontario Senior Achievement Award
- 13.2 Minister of Seniors Affairs- Seniors' Month
- 13.3 North Bay District Health Unit- Teaching Local Kids about Healthy Eating
- 13.4 North Bay District Health Unit- Public Disclosure of Inspection Results
- 13.5 Town of Lakeshore resolution re Renovations and/or Demolition of all Buildings containing Hazardous Materials
- 13.6 Environmental Commissioner of Ontario-Environment, Energy and Climate Resources for Municipalities

**14. ADDENDUM**

**15. ACCOUNTS PAYABLE**

**16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**

- 16.1 May 2018 Schedule of Events
- 16.2 Notice of Public Meeting- Zoning By-Law Amendment

**17. PUBLIC QUESTIONS**

**18. CLOSED SESSION**

- 18.1 Adoption of Closed Session minutes of May 1, 2018
- 18.2 Identifiable Persons-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw-matters regarding an identifiable individual, including municipal or local board employees

**19. MOTION TO ADJOURN**

**The Corporation of the  
Municipality of Powassan  
Consolidated Financial Statements  
For the year ended December 31, 2017**

Draft - for discussion purposes only

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	5-1

**The Corporation of the Municipality of Powassan  
Consolidated Financial Statements  
For the year ended December 31, 2017**

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## Independent Auditor's Report

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**To the Members of Council, Inhabitants and Ratepayers  
of The Corporation of the Municipality of Powassan**

We have audited the accompanying consolidated financial statements of The Corporation of the Municipality of Powassan (the "Municipality"), which comprise of the consolidated statement of financial position as at December 31, 2017, and the consolidated statement of operations, consolidated statement of change in net debt and consolidated statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### **Management's Responsibility for the Consolidated Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the Municipality of Powassan as at December 31, 2017 and the results of its operations, change in net debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Professional Accountants, Licensed Public Accountants

North Bay, Ontario  
May 15, 2018

Draft - for discussion purposes only

# The Corporation of the Municipality of Powassan Consolidated Statement of Financial Position

December 31	2017	2016
<b>Financial assets</b>		
Cash and cash equivalents	\$ 462,611	\$ 328,289
Temporary investments (Note 2)	761,911	754,346
Taxes receivable (Note 3)	843,629	1,157,647
Accounts receivable (Note 4)	591,530	416,502
Loan receivable (Note 9)	-	239,518
	<u>2,659,681</u>	<u>2,896,302</u>
<b>Liabilities</b>		
Temporary borrowings (Note 13)	2,387,363	1,622,154
Accounts payable and accrued liabilities (Notes 8 and 15)	864,544	735,123
Deferred revenue (Note 7)	331,481	119,304
Landfill closure and post-closure costs accrual (Note 14)	152,438	129,615
Long-term debt (Note 9)	1,196,028	1,573,561
Contractual obligations (Note 10)	344,577	383,328
	<u>5,276,431</u>	<u>4,563,085</u>
<b>Net debt</b>	<u>(2,616,750)</u>	<u>(1,666,783)</u>
<b>Non-financial assets</b>		
Tangible capital assets (Note 6)	16,444,834	15,833,041
Prepaid expenses	60,574	60,574
Inventories (Note 5)	55,690	55,690
	<u>16,561,098</u>	<u>15,949,305</u>
<b>Accumulated surplus (Note 12)</b>	<u>\$ 13,944,348</u>	<u>\$ 14,282,522</u>

Commitments (Note 11)

On behalf of the Council:

\_\_\_\_\_ Treasurer \_\_\_\_\_ Mayor

# The Corporation of the Municipality of Powassan Consolidated Statement of Operations

For the year ended December 31

	2017 Budget (Note 17)	2017 Actual	2016 Actual
<b>Revenues (Note 19)</b>			
Taxation	\$ 3,028,571	\$ 3,029,664	\$ 3,006,059
Grants and transfer payments	1,418,780	1,102,072	1,195,069
Other	1,255,050	834,016	1,175,559
User fees	319,250	219,760	97,151
Water and sewer revenues	-	604,673	619,626
	<u>6,021,651</u>	<u>5,790,185</u>	<u>6,093,464</u>
<b>Expenses (Notes 18 and 19)</b>			
General government	777,384	892,821	791,071
Protection to persons and property	882,100	926,911	920,393
Transportation services	1,065,600	1,494,868	1,510,446
Environmental services (Note 9)	298,000	766,846	845,118
Health, social and family services	584,890	544,456	536,780
Recreation and culture	1,461,177	1,415,310	1,285,642
Planning and development	86,700	87,147	82,588
	<u>5,155,851</u>	<u>6,128,359</u>	<u>5,972,038</u>
<b>Annual (deficit) surplus</b>	<u>865,800</u>	<u>(338,174)</u>	<u>121,426</u>
<b>Accumulated surplus, beginning of year</b>	<u>14,282,522</u>	<u>14,282,522</u>	<u>14,161,096</u>
<b>Accumulated surplus, end of the year</b>	<u>\$ 15,148,322</u>	<u>\$ 13,944,348</u>	<u>\$ 14,282,522</u>

The accompanying notes are an integral part of these financial statements.

## The Corporation of the Municipality of Powassan Consolidated Statement of Change in Net Debt

For the year ended December 31	2017 Budget	2017 Actual	2016 Actual
Annual surplus	\$ 865,800	\$ (338,174)	\$ 121,426
Acquisition of tangible capital assets	(3,144,500)	(1,571,542)	(1,101,255)
Amortization of tangible capital assets	-	959,749	923,891
Acquisition of prepaid expenses	-	(60,574)	(60,574)
Use of prepaid expenses	-	60,574	67,016
Acquisition of inventories	-	(55,690)	(55,690)
Use of inventories	-	55,690	72,746
Change in net debt	(2,278,700)	(949,967)	(32,440)
Net debt, beginning of year	(1,666,783)	(1,666,783)	(1,634,343)
Net debt, end of year	\$ (3,945,483)	\$ (2,616,750)	\$ (1,666,783)

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# The Corporation of the Municipality of Powassan Consolidated Statement of Cash Flows

For the year ended December 31

2017

2016

Cash provided by (used in):

**Operating activities**

Annual surplus	\$ (338,174)	\$ 121,426
Items not involving cash		
Amortization of tangible capital assets	959,749	923,891
Landfill closure and post-closure costs accrual	22,823	21,383
	<u>644,398</u>	<u>1,066,700</u>

Changes in non-cash operating balances

Taxes receivable	314,018	(308,324)
Accounts receivable	(175,028)	933,736
Loan receivable	239,518	232,698
Prepaid expenses	-	6,442
Inventories	-	17,056
Accounts payable and accrued liabilities	129,421	(107,021)
Deferred revenue	212,177	100,585
	<u>1,364,504</u>	<u>1,941,872</u>

**Capital activities**

Purchase of tangible capital assets	<u>(1,571,542)</u>	<u>(1,101,255)</u>
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**Investing activities**

Purchase of temporary investments	<u>(7,564)</u>	<u>(7,344)</u>
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**Financing activities**

Principal repayments of long-term debt	(377,533)	(382,191)
Net proceeds (repayment) of temporary borrowings	765,209	(288,266)
Payments on contractual obligations	<u>(38,752)</u>	<u>(38,748)</u>
	<u>348,924</u>	<u>(709,205)</u>

**Increase in cash and cash equivalents  
during the year**

134,322      124,068

**Cash and cash equivalents, beginning of year**

328,289      204,221

**Cash and cash equivalents, end of year**

\$ 462,611      \$ 328,289

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# The Corporation of the Municipality of Powassan

## Notes to Consolidated Financial Statements

December 31, 2017

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### 1. Significant Accounting Policies

#### Management Responsibility

The consolidated financial statements of The Corporation of the Municipality of Powassan (the "Municipality") are the representations of management. They have been prepared in accordance with Canadian Public Sector Accounting Standards (PSAB). The Municipality provides municipal services such as general government, fire, building, protection to persons, transportation, environmental, health, social, family, recreation, culture, planning and development services.

#### Reporting Entity

These consolidated statements reflect the assets, liabilities, revenues and expenditures of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Municipality and which are owned or controlled by the Municipality.

The following boards, controlled by Council, have been consolidated:

Powassan & District Union Library (60%)  
Sportsplex  
Trout Creek Community Centre

The following joint local boards are not consolidated:

North Bay Parry Sound District Health Unit  
District of Parry Sound Services Administration Board  
Eastholme Home for the Aged

#### Cash and Cash Equivalents

Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents.

#### Loans Receivable

The Municipality records loans receivable at cost when the loan is issued. The loan receivable is subsequently measured at the lower of cost and net recoverable value. When the Municipality becomes aware that the loan is no longer recoverable, the loan is reduced by the amount of the loss and any loss is included in expenses for the period.

#### Inventories

Inventory of supplies are stated at the lower of cost and replacement cost. Cost is determined on the first in, first out basis.

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# The Corporation of the Municipality of Powassan

## Notes to Consolidated Financial Statements

December 31, 2017

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### 1. Summary of Significant Accounting Policies (continued)

**Tangible Capital Assets** Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and the site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue, when fair value can be reasonably estimated. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Land improvements	10 years
Buildings	10 to 50 years
Vehicles	5 to 15 years
Machinery and equipment	10 to 25 years
Office equipment, computer hardware and software	3 to 10 years
Linear assets (roads, bridges and structures)	10 to 50 years
Water and sewer	15 to 100 years
Work in process	no amortization

**Landfill Closure and  
Post-closure Costs**

The estimated costs to close and maintain the Municipality's solid waste landfill sites are based on estimated future expenses in current dollars, discounted, adjusted for estimation of inflation, and are charged to expenses as the landfill site's capacity is used.

**Collection of Taxes on  
Behalf of School Boards**

The Municipality collects taxation revenue on behalf of four school boards. The taxation revenues, other revenues, expenses, assets and liabilities with respect to the operations of the school boards are not reflected in these financial statements.



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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2017

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### 1. Summary of Significant Accounting Policies (continued)

#### Revenue Recognition

- a. Taxation** Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. The Township is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.
- b. User Fees and Other** User fees and other revenue are recognized on an accrual basis as services are rendered and collection is reasonably assured.
- c. Government Transfers** Government transfers, which include legislative grants, are recognized in the financial statements in the period in which the events giving rise to the transfer occurs, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be determined.
- d. Grant Revenue** Conditional grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional grant revenue is recognized when monies are receivable.
- Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.

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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2017

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### 1. Summary of Significant Accounting Policies (continued)

#### Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Significant items subject to such estimates include: solid waste landfill closure and post-closure liabilities, allowances for doubtful accounts and other accrued liabilities and/or obligations.

In particular, management's estimate for the landfill closure and post-closure liability is subject to measurement uncertainty. The estimate is based on assumptions and calculations contained in an engineer's report of November 30, 2017, modified as necessary for the passage of time and actual use of the landfill site. Actual results could differ significantly from those estimates because of the uncertainty related to future cost estimates and future use of the landfill site.

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### 2. Temporary Investments

Temporary investments consist of a Guaranteed Investment Certificate purchased for \$761,911 (2016 - \$754,346) bearing interest of 1.56%, (2016 - 0.99%) maturing May 7, 2018 (2016 - April 28, 2017). At year end, the investment includes accrued interest of \$Nil (2016 - \$Nil).

## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

**December 31, 2017**

### 3. Taxes Receivable

	2017	2016
Current taxes	\$ 377,636	\$ 502,792
Taxes in arrears	405,344	503,732
Interest	161,723	246,122
Less: allowance for uncollectible taxes	(101,074)	(94,999)
	<u>\$ 843,629</u>	<u>\$ 1,157,647</u>

Property tax billings are prepared by the Municipality based on assessment rolls issued by the Municipal Property Assessment Corporation (MPAC). Tax rates are established annually by Council, incorporating amounts to be raised for local services, the requisition made by the various local boards in respect of Regional services and amounts the Municipality is required to collect on behalf of the Province of Ontario in respect of education taxes. A normal part of the assessment process is the issue of supplementary assessment rolls which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Municipality determines the taxes applicable and renders supplementary tax billings.

### 4. Accounts Receivable

	2017	2016
Due from federal government	\$ 39,777	\$ 39,777
Due from provincial government	33,625	23,625
Utilities receivable	100,871	75,579
Trade receivables	296,658	232,092
HST receivable	120,599	45,429
	<u>\$ 591,530</u>	<u>\$ 416,502</u>

### 5. Inventories

	2017	2016
Sand and gravel	\$ 44,923	\$ 44,923
Fuel	3,653	3,653
Culverts	7,114	7,114
	<u>\$ 55,690</u>	<u>\$ 55,690</u>

**The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements**

**December 31, 2017**

**6. Tangible Capital Assets**

	2017								
	Land & Land Improvement	Buildings	Vehicles	Machinery & Equipment	Office Equipment, Computer Hardware & Software	Linear Assets	Water & Sewer	Work in Process	Total
Cost, beginning of year	\$ 491,184	\$ 7,981,318	\$ 2,325,024	\$ 1,575,424	\$ 245,604	\$ 10,036,377	\$ 5,030,237	\$ -	\$ 27,685,168
Additions	-	860,509	-	163,116	-	233,421	-	314,496	1,571,542
Disposals	-	-	-	-	-	-	-	-	-
Cost, end of year	491,184	8,841,827	2,325,024	1,738,540	245,604	10,269,798	5,030,237	314,496	29,256,710
Accumulated amortization, beginning of year	11,736	2,436,137	1,357,346	968,661	247,919	4,977,600	1,852,728	-	11,852,127
Amortization	-	201,385	127,800	85,939	6,455	410,815	127,355	-	959,749
Disposals	-	-	-	-	-	-	-	-	-
Accumulated amortization, end of year	11,736	2,637,522	1,485,146	1,054,600	254,374	5,388,415	1,980,083	-	12,811,876
Net carrying amount, end of year	\$ 479,448	\$ 6,204,305	\$ 839,878	\$ 683,940	\$ (8,770)	\$ 4,881,383	\$ 3,050,154	\$ 314,496	\$ 16,444,834

**The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements**

December 31, 2017

**6. Tangible Capital Assets (continued)**

									2016
	Land & Land Improvements	Buildings	Vehicles	Machinery & Equipment	Office Equipment, Computer Hardware & Software	Linear Assets	Water & Sewer	Work in Process	Total
Cost, beginning of year	\$ 470,614	\$ 7,184,536	\$ 2,325,024	\$ 1,516,991	\$ 245,604	\$ 9,810,907	\$ 5,030,237	\$ -	\$ 26,583,913
Additions	20,570	796,782	-	58,433	-	225,470	-	-	1,101,255
Cost, end of year	491,184	7,981,318	2,325,024	1,575,424	245,604	10,036,377	5,030,237	-	27,685,168
Accumulated amortization, beginning of year	11,736	2,265,840	1,224,588	880,445	236,718	4,583,536	1,725,373	-	10,928,236
Amortization	-	170,297	132,758	88,216	11,201	394,064	127,355	-	923,891
Accumulated amortization, end of year	11,736	2,436,137	1,357,346	968,661	247,919	4,977,600	1,852,728	-	11,852,127
Net carrying amount, end of year	\$ 479,448	\$ 5,545,181	\$ 967,678	\$ 606,763	\$ (2,315)	\$ 5,058,777	\$ 3,177,509	\$ -	\$ 15,833,041

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**The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements**

**December 31, 2017**

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**7. Deferred Revenue**

	<u>2017</u>	<u>2016</u>
Obligatory reserve funds - gas tax	<u>\$ 331,481</u>	<u>\$ 119,304</u>

Included in cash and cash equivalents is restricted amounts of \$331,481 (2016 - \$119,304) with respect to the above obligatory reserve funds.

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**8. Accounts Payable and Accrued Liabilities**

	<u>2017</u>	<u>2016</u>
Due to school boards	<u>\$ 212,915</u>	<u>\$ 348,457</u>
Trade accounts payable	<u>651,629</u>	<u>386,666</u>
	<u>\$ 864,544</u>	<u>\$ 735,123</u>

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# The Corporation of the Municipality of Powassan

## Notes to Consolidated Financial Statements

December 31, 2017

### 9. Long-term Debt

- i) The balance of long-term liabilities reported on the consolidated statement of financial position is made up of the following:

	2017	2016
Debenture held by Infrastructure Ontario (OSIFA), repayable in semi-annual payments of principal and interest at 3.88%, due October 15, 2025.	\$ 1,196,028	\$ 1,321,304
Bank of Nova Scotia, repayable in blended monthly payments of \$2,494 including interest at 3.58%, due May, 2017.	-	12,739
OSIFA debenture for Eastholme expansion, repayable in semi-annual blended payments which include interest at 2.91% due October 16, 2017. <sup>(ii)</sup>	-	239,518
	<u>\$ 1,196,028</u>	<u>\$ 1,573,561</u>

Principal repayments for the next five years and thereafter are as follows:

2018	\$ 129,127
2019	134,186
2020	139,442
2021	144,905
2022	150,582
Thereafter	<u>497,786</u>
	<u>\$ 1,196,028</u>

Interest expense paid relating to long-term debt above is \$48,980 (2016 - \$66,450) and has been included in environmental services expense on the consolidated statement of operations.

- ii) Per Resolution No. 2001-114 the Municipality entered into a financing agreement with the Bank of Nova Scotia, on behalf of all of the supporting municipalities, for the purpose of borrowing up to \$3,000,000 to then be loaned to Eastholme Home for the Aged, to assist with the financing of its new addition. Eastholme is responsible for payments of principal and interest to the Municipality on the amounts borrowed. In October 2010 this loan was converted into a debenture owned by Infrastructure Ontario, and is repayable in semi-annual installments of principal and interest which matured October 16, 2017. The annual interest on the debenture is 2.91% per year.

## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2017

### 10. Contractual Obligations

	2017	2016
North Bay Regional Health Centre \$37,359 per year for twenty years (2007-2026)	\$ 336,232	\$ 373,591
Sudbury Regional Hospital \$1,392 per year for twenty years (2003-2022)	8,345	9,737
	<u>\$ 344,577</u>	<u>\$ 383,328</u>

### 11. Commitments

The Municipality has entered into the following agreements:

- a. During 2013, the Municipality entered into an agreement with Ontario Clean Water Agency for water and sewer services. The agreement is effective January 1, 2013 for an initial term of five years, ending December 31, 2017 at an annual cost of: \$15,094 for years one through five on the contract respectively. Commencing in year two, the price will include a CPI adjustment plus an adjustment for maintaining the insurance which is renewed annually by OWCA. The CPI adjustment shall be calculated as soon as necessary information is available from Statistics Canada. In year two of the agreement, the CPI adjustment shall be added to the annual price for year one of the agreement and for subsequent years, on a cumulative basis.
- b. During 2015, the Municipality entered into a five year commitment for policing services for a total of \$479,984 per year indexed annually to inflation rate.
- c. During 2013, the Municipality has entered into a contract for bi-weekly recycling services retroactive for the period of September 30, 2012 to September 30, 2017. The cost to the Municipality is expected to fluctuate based on the number of pick-ups in the Municipality and annual indexing for inflation.
- d. During 2011, the Municipality entered into a contract for hazmat disposal with the City of North Bay at a cost of \$2 per household (approximately \$2,698 per year).



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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2017

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### 13. Temporary Borrowing

The Municipality has a demand promissory note with the Bank of Nova Scotia with a limit of \$1,000,000 of which \$352,597 was used at December 31, 2017 (2016 - \$451,155). The demand loan bears interest at the rate of prime plus 0.75%.

The Municipality has a short-term credit facility with the Bank of Nova Scotia with a limit of \$600,000 of which \$274,460 was used at December 31, 2017 (2016 - \$314,625). The demand loan bears interest at the rate of 3.72%

The Municipality has a short-term credit facility with the Bank of Nova Scotia with a limit of \$850,000 of which \$Nil (2016 - \$Nil). The demand loan bears interest at the rate of prime plus 0.25%.

The Municipality has a demand promissory note with the Bank of Nova Scotia with a limit of \$600,000 of which \$300,000 was used at December 31, 2017 (2016 - \$300,000). The demand loan bears interest at the rate of prime plus 0%.

The Municipality has revolving term loan short-term credit facility with the Bank of Nova Scotia with a limit of \$400,000 of which \$100,752 was used at December 31, 2017 (2016 - \$118,272) to assist with equipment acquisitions at rate of prime plus 1.00%

The Municipality has a non-revolving credit facility with the Bank of Nova Scotia with a limit of \$428,000 of which \$408,022 was used at December 31, 2017 (2016 - \$425,146) to finance the acquisition of 250 Clark Street at the rate of prime plus 0.50%.

During the year the Municipality entered into a credit facility agreement with the Ontario Infrastructure and Lands Corporation for the construction of a new fire hall and renovations to 250 Clark Street to a maximum of \$3,500,000. As of December 31, 2017 the amount outstanding is \$951,533 (2016 - \$Nil). There are no set terms of re-payment with interest only payments being made at fluctuating interest rates.

The Municipality has corporate credit cards with a limit of \$100,000.

# The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2017

## 12. Accumulated Surplus

The Municipality segregates its accumulated surplus in the following categories:

	<u>2017</u>	<u>2016</u>
Investment in tangible capital assets	\$ 16,444,834	\$ 15,833,041
General deficit	(3,484,381)	(2,569,256)
Unfunded liabilities		
Landfill closure and post closure costs	(152,438)	(129,615)
Long-term debt	(1,196,028)	(1,573,561)
Contractual obligations	(344,577)	(383,325)
Reserve funds		
Working	100	100
Capital	2,676,838	3,105,138
	<u>\$ 13,944,348</u>	<u>\$ 14,282,522</u>

Draft - for discussion purposes only

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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2017

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### 14. Landfill Closure and Post-Closure Accrual

Solid waste closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, removal of ground water leachates, and ongoing environmental monitoring, site inspection and maintenance. The present value of the Municipality's estimated future liability for this expense is calculated based on the ratio of utilization to total capacity of the landfill site and the discounted estimated cash flows associated with closure and post-closure activities. The reported liability as at year end was \$152,438 (2016 - \$129,615) and reflects a discount rate of 3.75% (2016 - 3.75%).

The liability is based on estimates and assumptions related to events extending over the remaining life of the landfill. The landfill is expected to reach its capacity in 145 years and the estimated remaining capacity is 725,583 cubic metres which is 94% (2016 - 95%) of the site's total capacity. The total undiscounted estimated future expenditures for closure and post-closure care are \$3,183,193 leaving an amount to be recognized of \$3,030,755. The estimated length of time needed for post-closure care is 25 years.

Municipal reserves for the landfill site total \$3,701 (2016 - \$3,701).

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### 15. Employment Benefits Accrual

Under the employee benefit plan, sick leave and overtime worked can accumulate over years of employment. Employees are not entitled to a cash payment for sick leave when they leave the Municipality's employment.

The liability for accumulated overtime that could be taken in cash by an employee on termination amounted to \$11,979 (2016 - \$11,979) at the end of the year. This amount is included in accounts payable and accrued liabilities on the consolidated statement of financial position. The amount is not expected to be paid out in 2018.

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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2017

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### 16. Pension Agreements

The Municipality makes contributions to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer pension plan, on behalf of full-time members of staff. The plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. OMERS provides pension services to more than 482,000 active and retired members and approximately 1,000 employers.

Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2017. The results of this valuation disclosed total actuarial liabilities of \$94,431 million in respect of benefits accrued for service with actuarial assets at that date of \$89,028 million indicating an actuarial deficit of \$5,403 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Municipality does not recognize any share of the OMERS pension surplus or deficit. Contributions made by the Municipality to OMERS for 2016 were \$92,036 (2016 - \$90,992).

Draft - for discussion purposes only

# The Corporation of the Municipality of Powassan

## Notes to Consolidated Financial Statements

December 31, 2017

### 17. Budget

The Budget By-law adopted by Council on April 18, 2017 was not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Standards). The budget was prepared on a modified accrual basis while Public Sector Accounting Standards now require a full accrual basis. The budget figures anticipated use surpluses accumulated in previous years to reduce current year expenditures in excess of current year revenues to \$Nil. In addition, the budget expensed all tangible capital expenditures rather than including amortization expense. As a result, the budget figures presented in the statements of operations and change in net financial assets represent the Financial Plan adopted by Council on April 5, 2016 with adjustments as follows:

	2017
Budget By-law surplus for the year	\$ -
Add:	
Investment in tangible capital assets	3,144,500
Debt repayment	404,000
Transfers to reserve funds	117,300
Less:	
Proceeds from long-term debt	(2,250,000)
Transfers from reserve funds	(550,000)
Budget surplus per statement of operations	<u>\$ 865,800</u>

### 18. Expenses by Object

The following is a summary of the expenses reported on the consolidated statement of operations by object:

	2017	2016
Salaries, wages and employee benefits	\$ 1,564,151	\$ 1,570,413
Materials and supplies	2,269,425	2,127,193
Contracted services	1,249,240	1,233,770
Net long-term debt charges (interest)	80,237	111,079
External transfers	5,557	5,692
Amortization expense	959,749	923,891
	<u>\$ 6,128,359</u>	<u>\$ 5,972,038</u>

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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2017

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### 19. Trust Funds

Trust funds administered by the Municipality amounting to \$153,296 (2015 - \$147,387) are held in trust by the Municipality for the benefit of others. These funds are included on the statement of financial position as cash and cash equivalents and accounts payable and accrued liabilities.

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### 20. Segmented Information Disclosures

The Municipality is a diversified municipal government institution that provides a wide range of services to its citizens such as police and fire. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

#### Council

This relates to the revenues and expenses that are directly attributable to municipal Council functions.

#### General Government

This relates to the revenues and expenses of the Municipality itself and cannot be directly attributed to specific segments.

#### Protection to Persons and Property

Protection is comprised of police services, building department, fire department, animal control and livestock evaluators. The police services work to ensure the safety and protection of the citizens and their property. The building department provides a number of services including maintenance and enforcement of building and construction codes. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers.

#### Transportation Services

Transportation is responsible for maintaining the Municipality's roadway systems.

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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2017

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### 20. Segmented Information Disclosures (continued)

#### Environmental Services

Environmental services consists of providing recycling and waste disposal to citizens as well as water and sewer services.

#### Health, Social and Family Services

Health services are comprised of public health services which works to improve the overall health of the population by providing services to individuals and communities. Social and family services provides services that are meant to help the less fortunate in society. Social housing is provided to help shelter families and elderly in need. Child care funding is provided to subsidize day cares and to provide early learning programs. The ambulance service transports the injured to the hospital and provides emergency medical care to those in distress.

#### Recreation and Culture

Recreation and culture represents cultural activity support within the Municipality. This includes maintenance and upkeep of parks, running recreation programs, and providing library services.

#### Planning and Economic Development

The planning department provides a number of services including municipal planning and review of all property development plans through its application process. The economic development department provides services to generate opportunities in the community and to strengthen the economic base of the Municipality.

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. In measuring and reporting segment revenue from transactions with other segments, inter segment transfers are measured on the basis of the percentage of budgeted expenses.

**The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements**

**December 31, 2017**

**20. Segmented Information Disclosures (continued)**

	Council	General Government	Protection to Persons and Property	Transportation Services	Environmental Water	Environmental Sewer	Environmental Landfill	Health, Social & Family Services	Recreation and Culture	Planning and Economic Development	Unallocated Amounts	2017 Total
<b>Revenues</b>												
Taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,029,664	\$ 3,029,664
Grants and transfer payments	-	-	-	-	-	-	-	-	63,220	-	1,038,852	1,102,072
Other	-	10,744	98,542	18,445	-	-	117,817	215,688	357,746	-	15,034	834,016
User fees	-	115,234	43,874	-	-	-	-	-	41,668	18,984	-	219,760
Water and sewer revenues	-	-	-	-	418,348	186,325	-	-	-	-	-	604,673
	-	125,978	142,416	18,445	418,348	186,325	117,817	215,688	462,634	18,984	4,083,550	5,790,185
<b>Expenses</b>												
Salaries and benefits	40,136	353,800	162,403	454,416	27,019	16,827	91,546	40,191	339,749	38,064	-	1,564,151
Materials	35,919	260,717	185,403	512,615	44,477	38,445	204,600	66,854	871,312	49,083	-	2,269,425
Contracted services	-	99,316	516,754	-	99,181	62,852	2,918	437,071	31,148	-	-	1,249,240
Interest	-	8,064	-	-	48,640	-	-	340	23,193	-	-	80,237
External transfers	5,557	-	-	-	-	-	-	-	-	-	-	5,557
Amortization	-	89,312	62,351	527,837	108,925	21,416	-	-	149,908	-	-	959,749
	81,612	811,209	926,911	1,494,868	328,242	139,540	299,064	544,456	1,415,310	87,147	-	6,128,359
<b>Annual (deficit) surplus</b>	\$ (81,612)	\$ (685,231)	\$ (784,495)	\$ (1,476,423)	\$ 90,106	\$ 46,785	\$ (181,247)	\$ (328,768)	\$ (952,676)	\$ (68,163)	\$ 4,083,550	\$ (338,174)



**The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements**

December 31, 2017

**20. Segmented information Disclosures (continued)**

	Council	General Government	Protection to Persons and Property	Transportation Services	Environmental Water	Environmental Sewer	Environmental Landfill	Health, Social & Family Services	Recreation and Culture	Planning and Economic Development	Unallocated Amounts	2016 Total
<b>Revenues</b>												
Taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,006,059	\$ 3,006,059
Grants and transfer payments	-	-	-	145,360	-	-	-	-	44,957	-	1,004,752	1,195,069
Other	-	16,619	120,054	7,867	-	-	122,190	206,387	669,981	-	32,461	1,175,559
User fees	-	35,959	53,123	-	-	-	-	-	-	8,069	-	97,151
Water and sewer revenues	-	-	-	-	416,781	202,845	-	-	-	-	-	619,626
	-	52,578	173,177	153,227	416,781	202,845	122,190	206,387	714,938	8,069	4,043,272	6,093,464
<b>Expenses</b>												
Salaries and benefits	38,513	337,010	174,165	503,228	27,450	16,798	91,264	38,775	299,425	43,785	-	1,570,413
Materials	33,911	204,707	177,696	500,222	48,155	42,681	258,200	63,164	759,654	38,803	-	2,127,193
Contracted services	-	97,352	508,038	-	112,745	61,204	2,918	421,753	29,760	-	-	1,233,770
Interest	-	(943)	-	-	53,362	-	-	13,088	45,572	-	-	111,079
External transfers	5,692	-	-	-	-	-	-	-	-	-	-	5,692
Amortization	-	74,829	60,494	506,996	108,925	21,416	-	-	151,231	-	-	923,891
	78,116	712,955	920,393	1,510,446	350,637	142,099	352,382	536,780	1,285,642	82,588	-	5,972,038
<b>Annual (deficit) surplus</b>	\$ (78,116)	\$ (660,377)	\$ (747,216)	\$ (1,357,219)	\$ 66,144	\$ 60,746	\$ (230,192)	\$ (330,393)	\$ (570,704)	\$ (74,519)	\$ 4,043,272	\$ 121,426



**Regular Council Meeting**  
**Tuesday, May 1, 2018, at 7:00 pm**  
**Council Chambers, Powassan**

**Present:** Peter McIsaac, Mayor  
Dave Britton, Councillor  
Roger Glabb, Councillor  
Markus Wand, Councillor  
Ted Weiler, Deputy Mayor

**Absent:**

**Staff:** Maureen Lang, Clerk-Treasurer

**Presentations:** None

**Disclosure of Monetary Interest and General Nature Thereof:**

Peter McIsaac Item 13.1 Correspondence from my employer

- 
- 2018-234** Moved by: T. Weiler Seconded by: R. Glabb  
That the agenda of the Council meeting of May 1, 2018, be approved with the following additions:  
  
Add:  
10.4 By-law 2018-23 Automatic Recount Policy  
18.4 6.1(c) Proposed or pending acquisition or disposition of land for municipal or local board purposes. Two items. **Carried**
- 2018-235** Moved by: R. Glabb Seconded by: T. Weiler  
That the minutes of the regular Council meeting of April 17, 2018, be adopted, as amended. **Deferred**
- 2018-236** Moved by: T. Weiler Seconded by: R. Glabb  
That the minutes dated March 6, 2018, from the Goldenshine Municipal Non-profit Housing Corporation Board, be received. **Carried**
- 2018-237** Moved by: R. Glabb Seconded by: T. Weiler  
That the minutes dated February 26, 2018 from the Powassan and District Union Public Library Board, be received. **Carried**
- 2018-238** Moved by: T. Weiler Seconded by: R. Glabb  
That the minutes dated March 23, 2018 from the Powassan and District Union Public Library Board, be received. **Carried**
- 2018-239** Moved by: R. Glabb Seconded by: T. Weiler  
That the memorandum dated April 27, 2018 from Planner Chris Jones regarding a proposed zoning By-law amendment and expansion to existing ARA license, be received, and further, that Council declare the application for the zoning By-law amendment is complete and direct the Deputy Clerk to schedule a public meeting in accordance with the requirements of the Planning Act. **Carried**

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	6-1

- 2018-240** Moved by: T. Weiler Seconded by: R. Glabb  
That the memorandum from Deputy Clerk Lesley Marshall regarding the tender results for the Sportsplex truss system modification, be received, and further, that Council accept the recommendation not to award the contract at this time. **Carried**
- 2018-241** Moved by: R. Glabb Seconded by: T. Weiler  
That the staff report on *Use of Corporate Resources During an Election Policy*, be received, and further, that Council adopt the policy effective May 1, 2018. **Carried**
- 2018-242** Moved by: T. Weiler Seconded by: R. Glabb  
That the staff report on *Automatic Recount Policy – Municipal Election 2018*, be received. **Carried**
- 2018-243** Moved by: R. Glabb Seconded by: T. Weiler  
That By-law 2018-20, being a By-law to set tax ratios for municipal purposes for the year 2018,  
**READ a FIRST and SECOND** time May 1, 2018.  
**READ a THIRD and FINAL** time and considered passed in open Council on May 15, 2018. **Carried**
- 2018-244** Moved by: T. Weiler Seconded by: R. Glabb  
That By-law 2018-21, being a By-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2018,  
**READ a FIRST and SECOND** time May 1, 2018.  
**READ a THIRD and FINAL** time and considered passed in open Council on May 15, 2018. **Carried**
- 2018-245** Moved by: R. Glabb Seconded by: T. Weiler  
That By-law 2018-22, being a By-law to adopt the water and wastewater Rate and Fee Schedule for 2018,  
**READ a FIRST and SECOND** time May 1, 2018.  
**READ a THIRD and FINAL** time and considered passed in open Council on May 15, 2018. **Carried**
- 2018-246** Moved by: T. Weiler Seconded by: R. Glabb  
That By-law 2018-23, being a By-law to authorize an Automatic Recount Policy for the 2018 Election,  
**READ a FIRST, SECOND and THIRD** time and **FINALLY** passed this 1<sup>st</sup> day of May, 2018. **Carried**
- 2018-247** Moved by: R. Glabb Seconded by: T. Weiler  
That the correspondence dated April 12, 2018 from Pebble Beach Aggregate (E.Hughes) regarding an application for an aggregate permit, be received. **Carried**
- 2018-248** Moved by: T. Weiler Seconded by: R. Glabb  
That the correspondence dated April 23, 2018 from Burk's Falls & Area Community Economic Development (BACED) regarding a regional economic development plan update, be received. **Carried**

2018-249

Moved by: R. Glabb

Seconded by: T. Weiler

WHEREAS municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

AND WHEREAS this out-dated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignore them;

AND WHEREAS municipalities already have exclusive rights for approving casinos and nuclear water facilities within their communities, AND FURTHER that the province has recognized the value of municipal approval for the siting of power generation facilities;

AND WHEREAS the recent report from Ontario's Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15%;

AND WHEREAS municipalities across Ontario are quietly being identified and targeted as potential landfill sites;

AND WHEREAS municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades worth of in-house expertise in managing waste, recycling and diversion programs;

AND WHEREAS municipalities should have the right to approve or reject these projects, and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

THEREFORE BE IT RESOLVED THAT the Municipality of Powassan supports Bill 16, Respecting Municipal Authority Over Landfilling Sites Act introduced by MPP Ernie Hardeman and calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities;

AND FURTHER THAT the Municipality of Powassan send copies of this resolution to MPP Ernie Hardeman and all municipalities.

Recorded Vote: Requested by Councillor Britton

Councillor Weiler            Yea

Councillor Wand            Yea

Councillor Glabb            Yea

Councillor Britton            Yea

Mayor McIsaac            Yea

**Carried**

2018-250

Moved by: M. Wand

Seconded by: D. Britton

That the correspondence dated April 10, 2018, from the Rorab Shrine Club regarding a request for the designation of *Tag Day* to be held Saturday, June 16, 2018, be received, and further, that Council approve this designation.

**Carried**

2018-251

Moved by: D. Britton

Seconded by: M. Wand

That the correspondence dated April 16, 2018, from the Ministry of Municipal Affairs regarding the municipality's 2018 Annual Repayment Limit (ARL), be received.

**Carried**

2018-252

Moved by: M. Wand

Seconded by: D. Britton

That the correspondence dated April 20, 2018, from the Ontario Provincial Police (OPP) regarding the *2019 Municipal Policing Billing Statement Property Count*, be received.

**Carried**

**2018-253** Moved by: D. Britton Seconded by: M. Wand  
That the correspondence from The Municipal Information Network regarding renewal of the municipal annual subscription, be received, and further, that Council authorize the renewal. **Defeated**

**Mayor McIsaac left Chair – Deputy Mayor Weiler took Chair**

**2018-254** Moved by: M. Wand Seconded by: D. Britton  
That the correspondence dated April 25, 2018, from the Ministry of Transportation regarding *CycleONStrategy* final report, be received. **Carried**

**Mayor McIsaac returned to Chair**

**2018-255** Moved by: D. Britton Seconded by: M. Wand  
That the correspondence dated April 16, 2018 from the Ministry of Municipal Affairs regarding an update on *Inclusionary Zoning*, be received. **Carried**

**2018-256** Moved by: M. Wand Seconded by: D. Britton  
That the correspondence dated April 16, 2018 from the Ministry of Municipal Affairs regarding an update on *Inclusionary Zoning*, be received. **Carried**

**2018-257** Moved by: D. Britton Seconded by: M. Wand  
That the correspondence from the Municipality of East Ferris regarding their Res. No. 2018-146, discussing wolf sightings be received. **Carried**

**2018-258** Moved by: M. Wand Seconded by: D. Britton  
That the correspondence dated April 19, 2018 from The Corporation of the Township of Uxbridge regarding *Bill 16-Respecting Municipal Authority Over Landfilling Sites*, be received. **Carried**

**2018-259** Moved by: D. Britton Seconded by: M. Wand  
That the correspondence dated April 23, 2018 from The Association of Municipalities Ontario (AMO) regarding a Call for Nominations for the AMO Board of Directors, 2018-2020, be received. **Carried**

**2018-260** Moved by: M. Wand Seconded by: D. Britton  
That the correspondence dated April 12, 2018 from The Northern Ontario Heritage Fund regarding the municipality's *Local Food Fest*, be received. **Carried**

**2018-261** Moved by: D. Britton Seconded by: M. Wand  
That the correspondence from the Ministry of Tourism, Culture and Sport regarding investments into the *Ontario Cultural Attractions Fund (OCAF)*, be received. **Carried**

**2018-262** Moved by: M. Wand Seconded by: D. Britton  
That the correspondence from the Ministry of Infrastructure regarding new funding for infrastructure under the *Investing in Canada Infrastructure Program*, be received. **Carried**

**2018-263** Moved by: D. Britton Seconded by: M. Wand  
That the correspondence dated March 2018 from the Ministry of Citizenship and Immigration regarding nominations for the *Champion of Diversity Award*, be received. **Carried**

**2018-264** Moved by: M. Wand Seconded by: D. Britton  
That the correspondence dated April 19, 2018 from the Association of Municipalities Ontario (AMO) regarding increasing cancer coverage for Ontario Firefighters, be received. **Carried**

- 2018-265** Moved by: D. Britton Seconded by: M. Wand  
That the correspondence from FCM regarding a *Municipal Guide to Cannabis Legislation*,  
be received. **Carried**
- 2018-266** Moved by: M. Wand Seconded by: D. Britton  
That the accounts payable listing reports dated April 13, 17, 20 & 26, 2018, in the total  
amount of \$434,253.39, be approved for payment. **Carried**
- 2018-267** Moved by: D. Britton Seconded by: M. Wand  
That Council now adjourns to closed session at 8:55 pm to discuss:
- 18.1 Adoption of Closed Session minutes of March 6, 2018.
  - 18.2 Adoption of Closed Session minutes of April 17, 2018.
  - 18.3 Identifiable Persons-Section 239(2)(b) of the Municipal Act and under 6(1)(b)  
of the Procedural By-law-matters regarding an identifiable individual, including  
municipal or local board employees-two items
  - 18.4 Sale of Acquisition or Dispositions of Land under Municipal Act-Section 239(2)(c)  
and Procedural Bylaw 6(1)(c)-two items **Carried**
- 2018-268** Moved by: M. Wand Seconded by: D. Britton  
That Council now reconvenes to regular session at 9:00 pm. **Carried**
- 2018-269** Moved by: D. Britton Seconded by: M. Wand  
That Council now adjourns at 9:00 pm. **Carried**

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Mayor

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CAO-Clerk-Treasurer

Public Works Committee meeting - May 1, 2018

Present: Councillors D. Britton, R. Glabb, M. Wand, T. Weiler, Mayor P. McIssac, M. Lang – CAO – Clerk – Treasurer, L. Marshall- Deputy Clerk, F. Young – Foreman

No Pecuniary Interests noted.

No Additions to the agenda.

Agenda Approved (Wand, Weiler) Carried.

Adoption of Minutes of the meeting of April 3, 2018 (Wand, Britton) Carried.

Committee members thanked Public Works Staff for all their work at the Maple Syrup Festival – especially Trevor and Brad. Excellent Job.

6.1 Ciglen's road condition checked twice a week for public usage.

6.2 It is anticipated that a 3 year contract renewal will be signed with East Ferris for Engineering Services. Current contract runs to 2018.

6.3 Street Sweeping was completed in the business district on time for the Maple Syrup Festival. Bruell will return over the next week to finish the rest of the contract areas.

6.4 3 offers of Employment have been extended to students for the summer season. All students are new this year, none returning and will be heavily supervised in the beginning weeks, and receive appropriate training.

6.5 Equipment rental quotes will be received until May 7<sup>th</sup> for usage during the 2018/2019 year May – May.

7.1 A movie production will be using various spaces in Powassan until May 11<sup>th</sup> or 12<sup>th</sup>. Movie is entitled "Nowhere to be found". A helicopter will land either behind the Public Works dome, or at the end of Queen Street. Staff to coordinate and be given 24 hours notice.

8.1 Englobe proposal for landfill monitoring holes approved (Wand, Weiler) Carried.

8.2 Water for the Fire hall will be connected not before the week of the 15<sup>th</sup> due to staffing restrictions. Anticipate completion for the week of the 21<sup>st</sup>.

9.1 Request to place conduit and a grade level box on Edward Street. They will attempt to board under curb to curb and dig up the sod by the sidewalk. No issues foreseen.

Next meeting to be held June 19<sup>th</sup> 6:00 pm Council Chambers.

Meeting Adjourned 6:20 pm.

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM	7-1

**Powassan & District Union  
Public Library  
Financial Statements**  
For the year ended December 31, 2017

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	8-1



**Powassan & District Union Public Library**  
**Financial Statements**  
For the year ended December 31, 2017

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Tel: 705-495-2000  
Fax: 705-495-2001  
Toll-Free: 800-461-6324  
www.bdo.ca

BDO Canada LLP  
101 McIntyre Street W. Suite 301  
North Bay ON P1B 2Y5 Canada

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## Independent Auditor's Report

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### To the Directors of Powassan & District Union Public Library

We have audited the accompanying financial statements of the Powassan & District Union Library (the "Library"), which comprise of the statement of financial position as at December 31, 2017, and the statement of operations, statement of changes in net financial assets and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

#### Basis for Qualified Opinion

The Library derives some of its revenue from collection of donations, fines and fees, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization. We were unable to determine whether any adjustments might be necessary to these revenues, annual surplus, assets and accumulated surplus. Our audit opinion on the financial statements for the year ended December 31, 2016 was modified accordingly because of the possible effects of this limitation in scope.

#### Qualified Opinion

In our opinion, except for the effects of the matter described above in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Powassan & District Union Public Library as at December 31, 2017 and the results of its operations, changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

**BDO Canada LLP**

Chartered Professional Accountants, Licensed Public Accountants

North Bay, Ontario  
April 23, 2018

# Powassan & District Union Public Library

## Statement of Financial Position

December 31	2017	2016
<b>Financial assets</b>		
Cash and cash equivalents	\$ 129,792	\$ 48,806
Temporary investments (Note 1)	-	98,891
Accounts receivable	30,293	16,262
	<u>160,085</u>	<u>163,959</u>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	16,796	21,130
Deferred revenue (Note 5)	21,275	-
	<u>122,014</u>	<u>142,829</u>
<b>Net financial assets</b>		
	<u>122,014</u>	<u>142,829</u>
<b>Non-financial assets</b>		
Tangible capital assets (Note 2)	231,327	179,010
Prepaid expenses	7,253	4,912
	<u>238,580</u>	<u>183,922</u>
<b>Accumulated surplus (Note 7)</b>	<u>\$ 360,594</u>	<u>\$ 326,751</u>

Commitments (Note 6)

On behalf of the Board:

\_\_\_\_\_, Director

\_\_\_\_\_, Director

## Powassan & District Union Public Library Statement of Operations

For the year ended December 31

	2017 Budget	2017 Actual	2016 Actual
<b>Revenues</b>			
Municipal contributions (Note 4)	\$ 158,975	\$ 158,728	\$ 154,936
Donations	6,900	54,110	31,736
Government grants (Note 3)	49,154	34,640	33,381
Student grants	21,483	27,280	36,429
Fines, fees and other	6,450	11,931	7,762
	<u>242,962</u>	<u>286,689</u>	<u>264,244</u>
<b>Expenses</b>			
Salaries and benefits	158,058	163,505	175,674
Utilities and maintenance	26,221	20,541	17,968
Programming and special grant expenses	28,328	18,310	10,283
Office supplies and general expenses	4,750	5,600	6,429
Insurance	5,500	5,499	5,424
Elevator service	4,000	4,061	3,890
Professional fees	3,000	3,867	2,995
Training and travel	1,475	2,437	946
Book maintenance & electronic resources	2,350	2,131	2,373
Fundraising expenses	300	1,235	5,523
Bank charges and interest	300	403	341
Amortization	-	25,257	26,462
	<u>234,282</u>	<u>252,846</u>	<u>258,308</u>
<b>Annual surplus</b>	<b>8,680</b>	<b>33,843</b>	<b>5,936</b>
<b>Accumulated surplus, beginning of the year</b>	<b>326,751</b>	<b>326,751</b>	<b>320,815</b>
<b>Accumulated surplus, end of the year</b>	<b>\$ 335,431</b>	<b>\$ 360,594</b>	<b>\$ 326,751</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

## Powassan & District Union Public Library Statement of Changes in Net Financial Assets

For the year ended December 31	2017 Budget	2017 Actual	2016 Actual
Annual surplus	\$ 8,680	\$ 33,843	\$ 5,936
Acquisition of tangible capital assets	(8,680)	(77,574)	(46,560)
Amortization of tangible capital assets	-	25,257	26,462
Acquisition of prepaid expenses	-	(7,253)	(4,912)
Use of prepaid expenses	-	4,912	4,863
Change in net financial assets	-	(20,815)	(14,211)
Net financial assets, beginning of year	142,829	142,829	157,040
Net financial assets, end of year	\$ 142,829	\$ 122,014	\$ 142,829

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

# Powassan & District Union Public Library

## Statement of Cash Flows

For the year ended December 31	2017	2016
<b>Cash provided by (used in)</b>		
<b>Operating transactions</b>		
Annual surplus for the year	\$ 33,843	\$ 5,936
Amortization of tangible capital assets	25,257	26,462
Changes in non-cash working capital balances		
Accounts receivable	(14,031)	10,896
Prepaid expenses	(2,341)	(49)
Accounts payable and accrued liabilities	(4,334)	3,434
Deferred revenue	21,275	-
	<u>59,669</u>	<u>46,679</u>
<b>Capital transactions</b>		
Acquisition of tangible capital assets	<u>(77,574)</u>	<u>(46,560)</u>
<b>Investing transactions</b>		
Acquisition of temporary investments	-	(98,891)
Disposition of temporary investments	98,891	97,602
	<u>98,891</u>	<u>(1,289)</u>
<b>Increase (decrease) in cash and cash equivalents during the year</b>	<b>80,986</b>	<b>(1,170)</b>
<b>Cash and cash equivalents, beginning of year</b>	<u><b>48,806</b></u>	<u><b>49,976</b></u>
<b>Cash and cash equivalents, end of year</b>	<u><b>\$ 129,792</b></u>	<u><b>\$ 48,806</b></u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

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## Powassan & District Union Public Library Summary of Significant Accounting Policies

December 31, 2017

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**Nature and Purpose  
of the Organization**

The Powassan & District Union Public Library is a not-for-profit organization with charitable status. It serves as a focal point for the community, providing knowledge and entertainment, access to the digital world, cultural and heritage exposure and a venue for satisfying social interaction.

**Management Responsibility**

The financial statements of the Library are the representations of management. They have been prepared in accordance with Canadian public sector accounting standards.

**Cash and Cash Equivalents**

Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents.

**Temporary Investments**

Temporary investments are recorded at the lower of cost and market value.

**Tangible Capital Assets**

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Buildings	50 years
Books	7 years
Shelving and storage	10 years
Equipment	5 years

**Deferred Revenue**

The Library defers recognition of certain operating grants and other contributions which have been collected but for which the related expenditures have yet to be incurred and conditions and stipulations have not been met. These amounts will be recognized as revenues in the fiscal year the expenditures are incurred, and the conditions and stipulations of the grants are complied with.

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## **Powassan & District Union Public Library Summary of Significant Accounting Policies**

**December 31, 2017**

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### **Reserve Funds**

Certain amounts, as approved by the Directors, are set aside in reserve funds for future operating purposes. Transfers to and/or from reserve funds are recorded as an adjustment to the respective fund when approved.

### **Revenue Recognition**

#### **a. Municipal contributions**

Municipal contributions are recognized in the year they are received or receivable at amounts negotiated with the participating municipalities.

#### **b. Government grants**

Grants are recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

#### **c. Fines, fees and other**

Revenue is recognized when it is earned with the exception of late fines which are recognized in the period they are received due to the uncertainty of collection.

#### **d. Other contributions**

Other contributions are recognized in the period in which the related expenses are incurred.

### **Use of Estimates**

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant items subject to such estimates and assumptions include the carrying amount of tangible capital assets. Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the year in which they become known.



## Powassan & District Union Public Library Notes to Financial Statements

**December 31, 2017**

### 1. Temporary Investments

During the year the Library redeemed their short-term investments (consisting of two guaranteed investment certificates with interest rates between 0.65% and 1.5%), to allocate towards the Library Expansion Project. These GIC's had a value of \$99,764 at maturity.

### 2. Tangible Capital Assets

	<b>2017</b>				
	Building	Books	Shelving & Storage	Equipment	Total
Cost, beginning of year	\$ 261,722	\$ 109,945	\$ 24,211	\$ 60,381	\$ 456,259
Additions	63,109	13,725	-	740	77,574
Adjustments	-	(19,264)	-	-	(19,264)
Cost, end of year (i)	324,831	104,406	24,211	61,121	514,569
Accumulated amortization, beginning of year	137,847	63,224	22,959	53,219	277,249
Amortization	5,811	14,915	157	4,374	25,257
Adjustments	-	(19,264)	-	-	(19,264)
Accumulated amortization, end of year	143,658	58,875	23,116	57,593	283,242
Net carrying amount, end of year	\$ 181,173	\$ 45,531	\$ 1,095	\$ 3,528	\$ 231,327

(i) Included in building is \$97,883 (2016 - \$34,774) related to the building expansion project, amortization will begin when the expansion project is complete and available for use.

	<b>2016</b>				
	Building	Books	Shelving & Storage	Equipment	Total
Cost, beginning of year	\$ 235,664	\$ 107,234	\$ 24,211	\$ 57,194	\$ 424,303
Additions	26,058	17,315	-	3,187	46,560
Adjustments	-	(14,604)	-	-	(14,604)
Cost, end of year (i)	261,722	109,945	24,211	60,381	456,259
Accumulated amortization, beginning of year	132,036	62,122	22,802	48,431	265,391
Amortization	5,811	15,706	157	4,788	26,462
Adjustments	-	(14,604)	-	-	(14,604)
Accumulated amortization, end of year	137,847	63,224	22,959	53,219	277,249
Net carrying amount, end of year	\$ 123,875	\$ 46,721	\$ 1,252	\$ 7,162	\$ 179,010

# Powassan & District Union Public Library

## Notes to Financial Statements

**December 31, 2017**

### 3. Government Grants

	2017	2016
Provincial operating grant	\$ 22,101	\$ 22,101
Enabling accessibility grant	4,579	-
Ontario capacity grant	4,405	3,628
Internet connectivity grant	2,442	2,237
Other	610	1,302
Senior community grant	503	224
TD friends of environment grant	-	3,464
Service Ontario	-	425
	<u>\$ 34,640</u>	<u>\$ 33,381</u>

### 4. Municipal Contributions

	2017	2016
Municipality of Powassan	\$ 92,673	\$ 90,417
Township of Chisholm	30,891	30,138
Township of Nipissing	30,891	30,138
Restoule	4,273	4,243
	<u>\$ 158,728</u>	<u>\$ 154,936</u>

### 5. Deferred Revenue

	2017	2016
Enabling accessibility grant	\$ 18,421	\$ -
Seniors community grant	1,854	-
United Way grant	1,000	-
	<u>\$ 21,275</u>	<u>\$ -</u>

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## Powassan & District Union Public Library Notes to Financial Statements

**December 31, 2017**

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### 6. Commitments

The Powassan & District Union Public Library has entered into an operating lease for its Xerox machine. The equipment is leased at \$1,851 per year under a lease expiring in 2022.

The annual lease payments for the next five years are as follows:

2018	\$	1,851
2019		1,851
2020		1,851
2021		1,851
2022		926

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### 7. Accumulated Surplus

The Library's accumulated surplus balance at year end consists of the following:

	2017	2016
Invested in tangible capital assets	\$ 231,327	\$ 179,010
Reserves:		
Building expansion	56,929	56,929
Enever estate	21,606	21,606
Working funds	50,732	69,206
	<u>\$ 360,594</u>	<u>\$ 326,751</u>

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on February 28, 2018, at 681 Commercial Street, North Bay, Ontario.

**PRESENT:**

**Nipissing District:**

Central Appointee

Mac Bain

Central Appointee

Stuart Kidd

Eastern Appointee

Chris Jull

**Parry Sound District:**

North Eastern Appointee

Heather Busch

South Eastern Appointee

Les Blackwell

Western Appointee

Don Brisbane

**Public Appointees:**

Gary Guenther

Mike Poeta (Vice-Chairperson) (via  
teleconference)

**ALSO IN ATTENDANCE:**

Medical Officer of Health/Executive Officer

Dr. Chirico

Master of Public Health Student Mentor

Dr. Carol Zimbalatti

**REGRETS:**

Central Appointee – Nipissing

Dave Butti

Central Appointee – Nipissing

Nancy Jacko (Chairperson)

Central Appointee – Nipissing

Tanya Vrebosch

Western Appointee – Nipissing

Guy Fortier

Public Appointee

John D'Agostino

**RECORDER:**

Management Administrative Assistant

Sheri Beaulieu

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**1.0 CALL TO ORDER**

Mike Poeta, Vice-Chairperson, called the Board of Health meeting to order at 5:45 p.m.

*Mike Poeta attended the Board of Health meeting via teleconference.*

**2.0 APPROVAL OF THE AGENDA**

The following motion was read:

**Board of Health Resolution #BOH/2018/02/01 \*Busch/Brisbane**

***Be It Resolved***, that the Board of Health Agenda, dated February 28, 2018, be approved.

*"Carried"*

**3.0 CONFLICT OF INTEREST DECLARATION**

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	8-2

There were no conflicts of interest declared.

#### **4.0 APPROVAL OF PREVIOUS MINUTES**

##### **4.1 Board of Health Minutes – January 24, 2018**

The following motion was read:

##### **Board of Health Resolution #BOH/2018/02/02 \*Kidd/Blackwell**

*Be It Resolved, that the minutes from the Board of Health meeting held on January 24, 2018, be approved as presented.*

*"Carried"*

#### **5.0 DATE OF NEXT MEETING**

Date: April 25, 2018

Time: To be determined

Location: Nipissing Room, 345 Oak Street West, North Bay - tentative

#### **6.0 BUSINESS ARISING**

There was nothing to discuss under Business Arising.

#### **7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH**

Dr. Chirico presented the Medical Officer of Health Report, dated February 28, 2018, to the Board of Health for information purposes.

#### **8.0 BOARD COMMITTEE REPORTS**

There were no reports to bring forward from the Finance and Property Committee meeting held immediately prior to the Board of Health meeting.

#### **9.0 CORRESPONDENCE**

Board of Health correspondence listed in the attachment for this agenda item are available to Board members in the Board of Health online portal.

#### **10.0 NEW BUSINESS**

## 10.1 Board of Health Policies

Board of Health policies require review and renewal once every two years, with the exception of four Personnel policies which require annual review and renewal.

The following policies were brought forward for review and approval:

- ☐ Recognizing Community Partners – B-G-014
- ☐ In Camera Meeting Proceedings – B-G-015
- ☐ Responding to Complaints Received by Board of Health Members – B-G-016
- ☐ Notice and Attendance of Public at Board of Health and Committee Meetings – B-G-021

The following motion was read:

### **Board of Health Resolution #BOH/2018/02/03 \*Blackwell/Busch**

***Be It Resolved***, that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to and renewal of B-G-014, Recognizing Community Partners; and

***Furthermore Be It Resolved***, that the Board of Health approve revisions to and renewal of B-G-015, In Camera Proceedings; and

***Furthermore Be It Resolved***, that the Board of Health approve renewal of B-G-016, Responding to Complaints Received by Board of Health Members; and

***Furthermore Be It Resolved***, that the Board of Health approve renewal of B-G-021, Notice and Attendance of Public at Board of Health and Committee Meetings.

“Carried”

## 10.2 District of Parry Sound Municipal Association Spring 2018 Meeting

The following motion was read:

### **Board of Health Resolution #BOH/2018/02/04 \*Blackwell/Busch**

***Be It Resolved***, that the Board of Health authorizes Board members approval to attend the District of Parry Sound Municipal Association Meeting to be held April 27, 2018, in Powassan, ON, and

***Furthermore Be It Resolved***, that expenses related to attending the District of Nipissing Municipal Association Meeting be paid in accordance with the Board of Health Remuneration Policy #B-F-004.

“Carried”

## **11.0 IN CAMERA**

There was no in camera session of the Board of Health.

## **12.0 ADJOURNMENT**

Having no further business, the Vice-Chairperson adjourned the Board of Health meeting at 5:58 p.m.

*Original Signed by Nancy Jacko*

*2018.04.25*

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

*Original Signed by Sheri Beaulieu*

*2018.04.25*

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY  
MINUTES  
of the**

**Annual General Meeting** of the North Bay-Mattawa Conservation Authority held at 5:30 p.m. on January 31, 2018 in the North Bay-Mattawa Conservation Authority Natural classroom, 15 Janey Avenue North Bay, Ontario.

**MEMBERS PRESENT:**

Chisholm, Township of	-	Nunzio Scarfone	(5:35pm – 6:19pm)
Mattawan, Municipality of	-	Carole Curran	(5:35pm – 6:19pm)
North Bay, City of	-	Dave Mendicino	(5:35pm – 6:19pm)
North Bay, City of	-	Jeff Serran	(5:35pm – 6:19pm)
North Bay, City of	-	Chris Mayne	(5:35pm – 6:19pm)
Powassan, Municipality of	-	Dave Britton	(5:35pm – 6:19pm)

**MEMBER(S) ABSENT:**

Bonfield, Township of	-	Jane Lagassie
Callander, Municipality of	-	Rob Noon
Calvin, Township of	-	Ian Pennell
East Ferris, Municipality of	-	Mike Voyer
Mattawa, Town of	-	Lorne Mick
Papineau –Cameron, Township of	-	Alvina Neault

**ALSO PRESENT:**

Adam Whyte, Maintenance Foreman  
Brian Tayler, CAO, Secretary-Treasurer  
Crystal Barnes, Senior Inspector, On-Site Sewage Systems  
Katelyn Lynch, Water Resources Engineer (P. Eng)  
Helen Cunningham, Supervisor, Finance & Human Resources  
Joel Harrison, Water Resources Specialist  
Madeleine Poitras, Data Base Management Technician  
Maria Russell, Accounts Payable Clerk  
Paula Scott, Director of Planning and Development  
Paula Loranger, Community Relations Coordinator  
Rebecca Morrow, Administrative Assistant  
Robert Palin, Manager, On-Site Sewage System Program  
Shawn Kozmick, Geographic Information System Specialist  
Sue Buckle, Supervisor, Communications and Outreach  
Sue Miller, Manager, Source Water Protection  
Valerie Murphy, Regulations Officer

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	8-3



**1. Welcome**

The Chair welcomed everyone to the meeting and extended regrets on behalf of Jane Lagassie, Mike Voyer, Lorne Mick and Alvina Neault. The staff in attendance introduced themselves at the request of the Chair.

**2. Declaration of Pecuniary Interest**

None declared.

**3. Adoption of Agenda**

After discussion the following resolution was presented:

Resolution No. 01-18, Serran-Curran

**THAT** the agenda be approved as amended.

**Carried Unanimously**

**4. Appointment of Chief Administrative Officer as Chair**

After discussion the following resolutions were presented:

Resolution No. 02-18, Britton-Scarfone

**THAT** the Chief Administrative Officer be appointed as Chair for the purpose of conducting the election of Conservation Authority Officers.

**Carried Unanimously**

Resolution No. 03-18, Mayne-Curran

**THAT** Helen Cunningham and Paula Scott be appointed as Scrutineers for the election of Officers.

**Carried Unanimously**

**5. Appointment of Directors & Officers**

The Acting Chair called for nominations for the position of Chair.

Dave Britton nominated Dave Mendicino

After a second and third call for nominations with no response the acting Chair asked Dave Mendicino if he was willing to accept the nomination. Dave accepted, and was acclaimed as Chair.

The Acting Chair then called for nominations for the position of Vice Chair.

Jeff Serran nominated Chris Mayne

After a second and third call for nominations and with no response, the acting Chair asked Chris Mayne if he was willing to accept the nomination. Chris accepted, and was acclaimed as Vice Chair.

The Acting Chair then explained to members that only members present could be nominated for a position on the executive committee (absent members may only be nominated if they submitted a request in writing to allow their name to stand if nominated). No such requests from absent members were received; therefore all members in attendance were acclaimed to the executive committee for the year 2018.

### **Carried Unanimously**

At this point in the meeting the Chief Administrative Officer turned the meeting over to the newly re-elected Chair. The Chair congratulated everyone on their new appointments. After discussion, the following resolution was presented:

#### **6. Adoption of Previous Minutes of December 20, 2017**

After discussion the following resolution was presented:

#### Resolution No. 4-18, Mayne-Scarfone

**THAT** the minutes of the meeting held on December 20, 2017 be adopted as written.

### **Carried Unanimously**

#### **7. Board Meeting Schedule**

After discussion the following resolution was presented:

Resolution No. 05-18, Britton-Serran

**THAT** the following regular meeting dates of the Board of Directors be approved.

Wednesday January 31, 2018  
(NBMCA, 5:30pm, NBMSPA 6:30)  
Wednesday February 28, 2018  
Wednesday March 28, 2018  
(NBMSPA 5:30pm, NBMCA 6:30pm)  
Wednesday April 25, 2018  
Wednesday May 23, 2018  
Wednesday June 27, 2018  
July No Meeting  
Wednesday August 15, 2018  
Wednesday September 26, 2018  
Wednesday October 24, 2018  
Wednesday November 28, 2018  
Wednesday December 19, 2018

**Carried Unanimously**

**8. Appointment of the Solicitor**

After discussion the following resolution was presented:

Resolution No. 06-18 Scarfone-Serran

**THAT** the Peter Leckie be appointed as solicitor for the Conservation Authority for the year 2018.

**Carried Unanimously**

**9. Appointment of Auditor**

After discussion the following resolution was presented:

Resolution No. 07-18 Mayne-Curran

**THAT** the BDO be appointed as auditors for the Conservation Authority for the year 2018.

**Carried Unanimously**

**10. 2017 Banking & Borrowing Resolution**

After discussion the following resolution was presented:

Resolution No. 8-18, Scarfone-Curran

**THAT** TD Bank be appointed to provide banking services for the Conservation Authority for the year 2018 and,

**THAT** staff be authorized to borrow from the TD Bank up to \$300,000.00 for the year 2018.

**Carried Unanimously**

**11. 2018 Budget - referral to the Executive Committee**

After discussion the following resolutions were presented:

Resolution No. 9-18, Serran-Scarfone

**THAT** the 2018 Budget be referred to the Executive Committee for a recommendation to the Full Authority Board in February, and further

**THAT** the next Executive Committee meeting be held in the Marc Charron Boardroom at 15 Janey Avenue, North Bay, Ontario at 12:00 noon on February 12, 2018.

**Carried Unanimously**

**12. Section 28 Approvals**

Brian Tayler reported on the section 28 approvals that were issued since the last Board of Directors meeting. After discussion the members thanked Brian, and the following resolution was presented:

Resolution No. 10-18 Mayne-Curran

**THAT** the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses January 22, 2018 board report is received and appended to the minutes of this meeting.

**Carried Unanimously**

**13. Parry Sound Office Lease**

Brian Tayler presented a report prepared by Troy Storms. After discussion, the members thanked Brian and the following resolution was presented:

Resolution No. 11-18 Britton-Curran

**THAT** the Board of Directors directs staff to enter into a new three-year lease with Parry Sound Insurance Brokers (as the landlord) with conditions as outlined in the report for the Parry Sound office rental, and;

**THAT** this report be appended to the minutes of this meeting.

**Carried Unanimously**

**14. Septic Program Staffing**

Brian Tayler presented a report prepared by Robert Palin in regards to staffing at the office in Parry Sound. After discussion, the members thanked Brian and the following resolution was presented:

Resolution No. 12-18 Serran-Scarfone

**THAT** the Board of Directors rescinds the appointment of Brandi Bechard, Sewage System Inspector effective January 31, 2018, and;

**THAT** this report be appended to the minutes of this meeting.

**Carried Unanimously**

**15. Chippewa Creek EcoPath Presentation**

Sue Buckle, Paula Loranger and Joel Harrison presented a power point presentation to the Board of Directors on reaching the 5 year anniversary of the Chippewa Creek EcoPath, highlighting the milestones, successes and next steps. After the presentation, and discussion the members thanked the staff for their presentation.

**16. New Business**

None.

**14. Adjournment (6:19p.m.)**

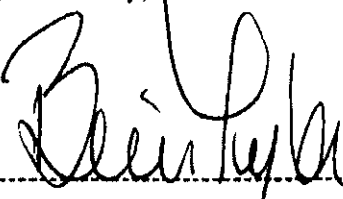
As there was no further new business, the following resolution was presented:

Resolution No. 15-18, Noon-Voyer

**THAT** the meeting be adjourned, and the next meeting be held at 5:30 pm Wednesday February 28, 2018 at the Authority Office, 15 Janey Avenue, North Bay, Ontario or at the call of the Chair.

**Carried Unanimously**

  
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Dave Mendicino, Chair

  
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Brian Tayler, Chief Administrative Officer, Secretary Treasurer

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY  
MINUTES  
of the**

**SECOND Meeting** of the North Bay-Mattawa Conservation Authority held at 5:30 p.m. on February 28, 2018 in the North Bay-Mattawa Conservation Authority Natural classroom, 15 Jancy Avenue North Bay, Ontario.

**MEMBERS PRESENT:**

Callander, Municipality of	-	Rob Noon	(5:35pm – 6:53pm)
Calvin, Township of	-	Ian Pennell	(5:35pm – 6:53pm)
East Ferris, Municipality of	-	Mike Voyer	(5:35pm – 6:53pm)
North Bay, City of	-	Dave Mendicino	(5:35pm – 6:53pm)
North Bay, City of	-	Chris Mayne	(5:35pm – 6:53pm)
North Bay, City of	-	Jeff Serran	(5:35pm – 6:53pm)
Papineau –Cameron, Township of	-	Alvina Neault	(5:35pm – 6:53pm)

**MEMBER(S) ABSENT:**

Bonfield, Township of	-	Jane Lagassie
Chisholm, Township of	-	Nunzio Scarfone
Mattawa, Town of	-	Lorne Mick
Mattawan, Municipality of	-	Carole Curran
Powassan, Municipality of	-	Dave Britton

**ALSO PRESENT:**

Brian Tayler, CAO, Secretary-Treasurer  
Dean Decaire, BDO Canada  
Helen Cunningham, Finance/Human Resources Supervisor  
Rebecca Morrow, Administrative Assistant  
Sue Buckle, Supervisor, Communications and Outreach  
Cam Graham, Laruentian Ski Hill and Snow Boarding club

**1. Approval of the Agenda**

The Chair welcomed everyone to the meeting and extended regrets on behalf of Nunzio Scarfone, Jane Lagassie, Dave Britton and Carole Curran, after which the following resolution was presented:

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	8-4

Resolution No. 16-18, Serran-Voyer

**THAT** the agenda be approved as amended.

**Carried Unanimously**

**2. Adoption of Previous Minutes of January 31, 2018**

After discussion the following resolution was presented:

Resolution No. 15-18, Serran-Neault

**THAT** the minutes from the January 31, 2018 Annual General Meeting are adopted as presented.

**Carried Unanimously**

**3. Declaration of Pecuniary Interest**

Dave Britton declared a conflict of interest with respect to the Health Unit discussion. Dave did not comment or participate in the discussion. .

**4. 2018 Draft Budget**

Brian Tayler presented the Draft 2018 budget to the members, and reviewed the key components. After review and discussion, the following resolutions were presented:

Resolution No. 16-18, Voyer-Neault

**THAT** the recommendation from the Executive Committee to approve the 2018 Budget Report with its recommendations and including expenditures of \$3,931,619.00 is approved, and

**FURTHER THAT** the 2018 Budget Report as presented be appended to the minutes of this meeting.

**Carried Unanimously**

Resolution No. 17-18, Noon-Neault

**THAT** as part of the 2018 NBMCA Budget the matching levy of \$258,539.00 is approved, and

**FURTHER THAT** each member municipality is to be advised of their apportionment of the matching levy.

**Carried Unanimously**



Resolution No. 18-18, Pennell-Mayne

**THAT** the Board of Directors approves a non-matching levy to the member municipalities in the amount of \$1, 025,418.00 as specified in the Draft 2018 Budget Report, and

**FURTHER THAT** the each member municipality is to be advised of their apportionment of the non-matching levy.

**Weighting Recorded Vote Results:**

Municipality	Member	Vote %	Vote
Powassan	Dave Britton		absent
Mattawan	Carole Curran		absent
Bonfield	Jane Lagassie		absent
North Bay	Chris Mayne	16.667	yes
Mattawa	Lorne Mick		absent
Papineau-Cameron	Alvina Neault	1.933	yes
North Bay	Dave Mendicino	16.667	yes
Callander	Rob Noon	15.897	yes
Calvin	Ian Pennell	2.95	yes
Chisholm	Nunzio Scarfone		absent
North Bay	Jeff Serran	16.667	yes
East Ferris	Mike Voyer	14.928	yes

**Carried**

Resolution No. 19-18, Serran-Voyer

**THAT** a ski Hill operating Reserve be established in the amount of \$60,000.00 to assist Laurentian Ski Hill Snowboarding Club with annual operating expenses as required.

**Carried Unanimously**

**5. Section 28 Approvals**

The members reviewed the report. After discussion, the following resolution was presented:

**10. Adjournment (6:53p.m.)**

As there was no new business, the following resolution was presented:

Resolution No. 22-17, Pennell-Neault

**THAT** the meeting be adjourned, and the next meeting be held at 5:30 pm Wednesday April 25, 2018 at the Authority Office, 15 Janey Avenue, North Bay, Ontario or at the call of the Chair.

**Carried Unanimously**



Dave Mendicino, Chair



Brian Tayler, Chief Administrative Officer, Secretary Treasurer

## MEMORANDUM

TO: Mayor, Council

FROM: K. Bester, Deputy Clerk

DATE: May 4, 2018

RE: HOOK (1909684 Ontario Inc.) Application for a Minor Variance

---

Mr. Hook recently purchased the 1 acre property described as Pt. Lot 4, Lot 15, Concession 14 (143 Main Street North) in Powassan. He wishes to construct a dwelling on the property. This property is in a Rural Zone which has the following regulations associated with it:

Regulations for Permitted	Uses Column A	Uses Column B Uses
i) Minimum Lot Area	10 ha	1.0 ha
ii) Minimum Lot Frontage	135 m	50 m
iii) Minimum Front Yard	30.0 m	<b>30 m</b>
iv) Minimum Interior Side Yard	15.0 m	15.0 m
v) Minimum Exterior Side Yard	15.0 m	15.0 m
vi) Minimum Rear Yard	15.0 m	15.0 m
vii) Maximum Lot Coverage	25%	25%
viii) Maximum Height	10.5 m	10.5 m
ix) No kennel shall be located within 120 metres (400 ft) of a residential dwelling on another lot.		

Mr. Hook would like to construct his dwelling closer than the 30 m (100 ft) front yard setback standard for this Zone. Adjacent neighbour's homes also are constructed between 50-70 feet from the front yard property line, see below. He would need to apply for a minor variance to allow him to legally construct closer than the 100 feet front yard setback prescribed in the Rural zone.



DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	91

Alternatively he could 'not' apply for a minor variance and build his dwelling 100 feet back from the front lot line, but this would put his house essentially behind all other houses/back yards – this is not his preference, nor that of his neighbours.

Given the circumstances, I would recommend that Council consider options to deal with Mr. Hook's minor variance:

- 1) Process his minor variance application and only charge him the actual planning fees associated with his application (and **not** also the \$500 administration fee)
- 2) Process his minor variance application and do not charge him anything for the application.
- 3) Process his minor variance application and charge him the full fee (\$500 admin fee + \$500 fee to cover actual planning costs).

Please note as well that the owner of the adjacent vacant lot is also planning to construct a dwelling and he will be in the same situation, so whatever decision is made for Mr. Hook will also have to apply to the other owner.

Please advise.

Thank you.

## MEMORANDUM

TO: COUNCIL/MAYOR  
FROM: K. BESTER, DEPUTY CLERK  
DATE: MAY 4, 2018  
RE: REGIONAL ECONOMIC DEVELOPMENT (RED) PLAN

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Some clarification re: the above noted follows.

Laridae Communications and Consulting has been hired to create the RED Plan, further to a RFP that was issued. The total project cost will be \$62,250.00. A kick-off meeting was held on May 2<sup>nd</sup> with the consultant and representatives from the other communities which have committed to participating and assisting with the development of a unified economic development strategy for the Almaguin Highlands Region for the next 5 years.

At this time the following funds have been committed for this project:

BACED (consisting of Burks Falls, Perry, McMurrich-Monteith, Magnetewan, Armour and Ryerson)	\$ 8,630.00
CAEDA (consisting of South River, Joly, Strong and Sundridge)	\$ 2,000.00
LMG (Labour Market Group)	\$ 5,000.00
NOHFC Funding	<u>\$46,890.00</u>
Total:	\$62,250.00

Given that the Municipality of Powassan has expressed interest in being involved in the creation of a Regional Economic Development Plan, I will be part of the Project Leadership team.

At this time we have been asked if we could commit some financial assistance to this project. Please note that whatever assistance we can provide will simply mean that BACED's portion can be reduced by this amount.

Please consider committing \$2,000.00 to this project, as was done by CAEDA.

Thank you.

Kimberly

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	92



# THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

## BY-LAW NO. 2018-20

Being a by-law to set tax ratios for municipal purposes for the year 2018

**WHEREAS** it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 308, to establish the tax ratios for 2018 for the Corporation of the Municipality of Powassan;

**AND WHEREAS** the tax ratios determine the relative amount of taxation to be borne by each property class;

**AND WHEREAS** the property classes have been prescribed by the Minister of Finance under the Assessment Act R.S.O. 1990 ch 31, as amended and regulations thereto.

**AND WHEREAS** Regulation 385/98 allows the municipality to adopt Revenue Neutral Ratios as the new Transition Ratios for 2018;

**NOW THEREFORE** the Council of the Municipality of Powassan hereby enact as follows:

1.

<b>Class</b>	<b>Tax Ratios 2018</b>
Residential	1.000000
Multi-Residential	1.959415
Commercial – Occupied	1.450582
Commercial – Vacant	1.015408
Commercial- Excess land	1.015408
Industrial – Occupied	1.793186
Industrial – Vacant/excess	1.165571
Large Industrial	2.285365
Large Industrial-excess	1.485488
Pipelines	1.060864
Farm	0.250000
Managed Forest	0.250000
Landfills	2.062467

2. That this by-law shall come into force upon adoption, and that By-Law 2017-10 be rescinded.

**READ** a **FIRST** and **SECOND** time May 1, 2018.

**READ** a **THIRD** and **FINAL** time and considered passed as such in open Council on May 15, 2018.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO-Clerk-Treasurer

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	10-1

# THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

## BY-LAW NO. 2018-21

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Being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2018

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**WHEREAS** the Council of the Corporation of the Municipality of Powassan has, in accordance with the Municipal Act, considered the estimates of the municipality, and whereas it is necessary that the following sums be raised by taxation for the year 2018.

General Purposes \$ 3,117,633

Education \$ 788,633

**WHEREAS** Section 312 of the Municipal Act, 2001, .S.O. 2001, c. 25, provides that the Council of the Municipality of Powassan shall pass a by-law to levy a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipal purposes, and;

**WHEREAS** Section 307 of the said Act require tax rates to be established in the same proportion to tax ratios; and

**WHEREAS** certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS** as follows:

1. That every owner shall be taxed according to the tax rates in this by-law and such tax shall become due and payable in two installments as follows:

Fifty percent (50%) of the final levy rounded upwards to the next whole dollars shall become due and payable on the 31st day of July 2018 and the balance of the final levy shall become due and payable on the 28th of September, 2018.

Non payment of the amount, as noted on the dates stated in accordance with this by-law constitutes default. On all taxes of the levy which are in default after the noted due dates, shall be added a penalty of 1.25 percent per month, which will be added on the first day of each and every month the default continues.

2. On all taxes levied in default on January 1st, 2018, interest will be added at a rate of 1.25 percent per month for each month of default.

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	10-2

3. That a tax rate is hereby adopted to be applied against the whole of the assessment for real property in the following classes:

<b>Class</b>	<b>General</b>	<b>Education</b>
Residential/Farm	.00975972	.00170000
Multi-Residential	.01912334	.00170000
Commercial Occupied	.01415727	.00988788
Commercial Vacant Units	.00991009	.00692152
Commercial Vacant Land	.00991009	.00692152
Comm.New Construction	.01415727	.00988788
Industrial Occupied	.01750099	.01090000
Industrial Vacant Excess Land	.01137565	.00708500
Large Industrial	.02230452	.01090000
Large Industrial excess land	.01449794	.00708500
Pipelines	.01035374	.00796239
Farmland	.00243993	.00042500
Managed Forests	.00243993	.00042500
Landfills	.02012910	.01090000

4. Penalties and interest added on all taxes of the tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
5. The collector shall mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. Taxes are payable at the Powassan Municipal Office, PO Box 250, Powassan, Ontario P0H 1Z0 or; through tele-banking services at any major financial institute.
7. That this by-law shall become in affect upon its adoption.

**READ a FIRST and SECOND** time May 1st, 2018

**READ a THIRD and FINAL** time and considered passed as such in open Council on May 15th, 2018.

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Mayor

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CAO-Clerk-Treasurer



**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2018-22**

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Being a by-law to adopt the water and wastewater Rate and Fee Schedule for 2018

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**WHEREAS** Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

**WHEREAS** the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:**

1. That the attached 2018 Water and Wastewater Rates and Fees (Appendix "A") be adopted.

**READ** a **FIRST** and **SECOND** time May 1, 2018.

**READ** a **THIRD** and **FINAL** time and considered passed as such in open Council May 15, 2018.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO-Clerk-Treasurer

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	10-3

# Water & Wastewater SCHEDULE A – Rates & Fee

## By-law 2018-22

### New / Replacement Meters & Services

Size of service pipe	Cost <sup>1</sup> \$
Positive displacement meters	
15 x 20mm	\$254.77
20mm	\$295.37
25mm	\$339.01
40mm	\$678.02
50mm	\$758.21
Turbine meters	
50mm	\$1,344.88
75mm	\$2,150.79
100mm	\$3,218.57
150mm	\$4,915.65
Compound meters	
50mm	\$2,205.60
75mm	\$3,333.26
100mm	\$4,528.93
150mm	\$7,264.36

### Consumptive and Fixed Monthly Charges

#### **Fixed Monthly Charge Based on Meter Size**

Meter Size (mm)	Meter Size (inches)	Service Charge (\$/30-days)
15	0.62	22.37
20	0.75	22.37
25	1	22.37
40	1.5	28.80
50	2	46.39
75	3	111.94
100	4	175.93

#### **Consumptive Rates - Water**

Usage Rate – based on Owner Class	Usage Rates (\$/m <sup>3</sup> )
Single or two-family residential metered	2.92
Multi-family metered	2.92
Industrial/Commercial/Institutional	2.92

#### **Consumptive Rates –Wastewater (Sewer) Surcharge**

Usage Rate – based on Owner Class	Usage Rates (\$/m <sup>3</sup> )
Single or two-family residential metered – 66.7% of Water Rate	1.95
Multi-family metered – 66.7% of Water Rate	1.95
Industrial/Commercial/Institutional – 66.7% of Water Rate	1.95

<sup>1</sup> Includes installation cost.

**Flat Rate or Temporary Water Rate**

<b>Description</b>	<b>Water Rate</b>
Residential flat rate (unable to meter) - Monthly	121.47
Residential flat rate (refuse to meter) - Monthly	362.80
Construction/Temporary water rate (\$/30-days)	121.47
Interrupted Usage	Fixed rate/mo Plus turn off/on charge per user fee by-law

**Penalties & Offences****Offence Penalties**

<b>Offence</b>	<b>Specified Penalty</b>
Prohibited installation upstream of meters	\$250
Prohibited installation upstream of premises-isolating cross connection control device	\$250
Tamper, break or remove seal on water service connection or meters	\$250
Failure to notify of damaged meters	\$250
Failure to notify of broken seal on bypass valve or meters within 24-hours	\$250
Interfere or tamper with meters or reading device	\$500
Prohibited opening of bypass valve or metering installation	\$500
Tamper meter AMR system	\$100

**Others**

<b>Offence</b>	<b>Specified Penalty</b>
Provide false information	\$100
Allow potable water to run off parcel directly into the street or sidewalk	\$75
Damage, destroy, remove, interfere with water system	\$500
Interfere with another Owner's use of water system	\$250
Prohibited connection to water system	\$1,000
Hindrance of Municipality Employee or agent	\$500
Failure to maintain shut-off valve	\$250
Unauthorized operation of water service valve	\$250
Allow unauthorized operation of water service valve	\$250
Unauthorized cross connection	\$500
Unauthorized use of alternate source of water	\$250
Unauthorized connection of alternate water source to water system	\$500
Prohibited sharing of water supply from one premises to other eligible premises	\$500
Late charges for bills (on "principal" arrears)	1.25% per month

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN  
BY-LAW NO. 2018-25**

**BEING A BY-LAW TO AUTHORIZE THE SALE OF 8 King Street  
(Medical Centre)  
TO Dr. Terence Wong, in trust for a Corporation to be formed**

**WHEREAS** The Corporation of the Municipality of Powassan ("Powassan") is the registered owner of the lands more particularly described in Schedule "A" attached hereto (the "Lands");

**AND WHEREAS** Powassan has entered into an Agreement to sell the Lands to Dr. Terence Wong, in trust for a Corporation to be formed.

**AND WHEREAS** Council of Powassan has by Resolution declared the Lands to be surplus;

**AND WHEREAS** Council of Powassan has by By-law 2018-10 authorized the sale of the Medical Centre property located at 8 King Street;

**AND WHEREAS** Council of Powassan has satisfied itself with respect to the fair market value of the Lands;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN HEREBY ENACTS AS FOLLOWS:**

1. Council of Powassan hereby confirms the Agreement to sell the Lands to **Dr. Terence Wong, in trust for a Corporation to be formed** for the sum of \$300,000.00 substantially in accordance with an Agreement of Purchase and Sale signed by Dr. Terence Wong on May 7, 2018 and accepted by Powassan on May 9, 2018. Closing Date is May 31, 2018.

2. Council hereby authorizes Powassan to complete the said Agreement substantially in accordance with its terms.

3. Council hereby authorizes the Mayor or Deputy Mayor and Clerk or Deputy Clerk to take all actions and execute all documents necessary to give effect to this By-law.

**READ** a first, second and third time and finally passed this 15<sup>th</sup> day of May 2018.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk-Treasurer

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	10-5

**Schedule "A"**

8 KING STREET, THE MUNICIPALITY OF POWASSAN, DISTRICT OF PARRY SOUND

Registered PLAN 44, Plan 42R-6032; and Part 2, Plan 42R-6032

save and except the following:

Part 1, Plan 42R-6504, Part 1, Plan 42R-16500, Part 7, 8 & 9, Plan 42R-11320 and Parts 4 & 5,  
Plan 42R-6479

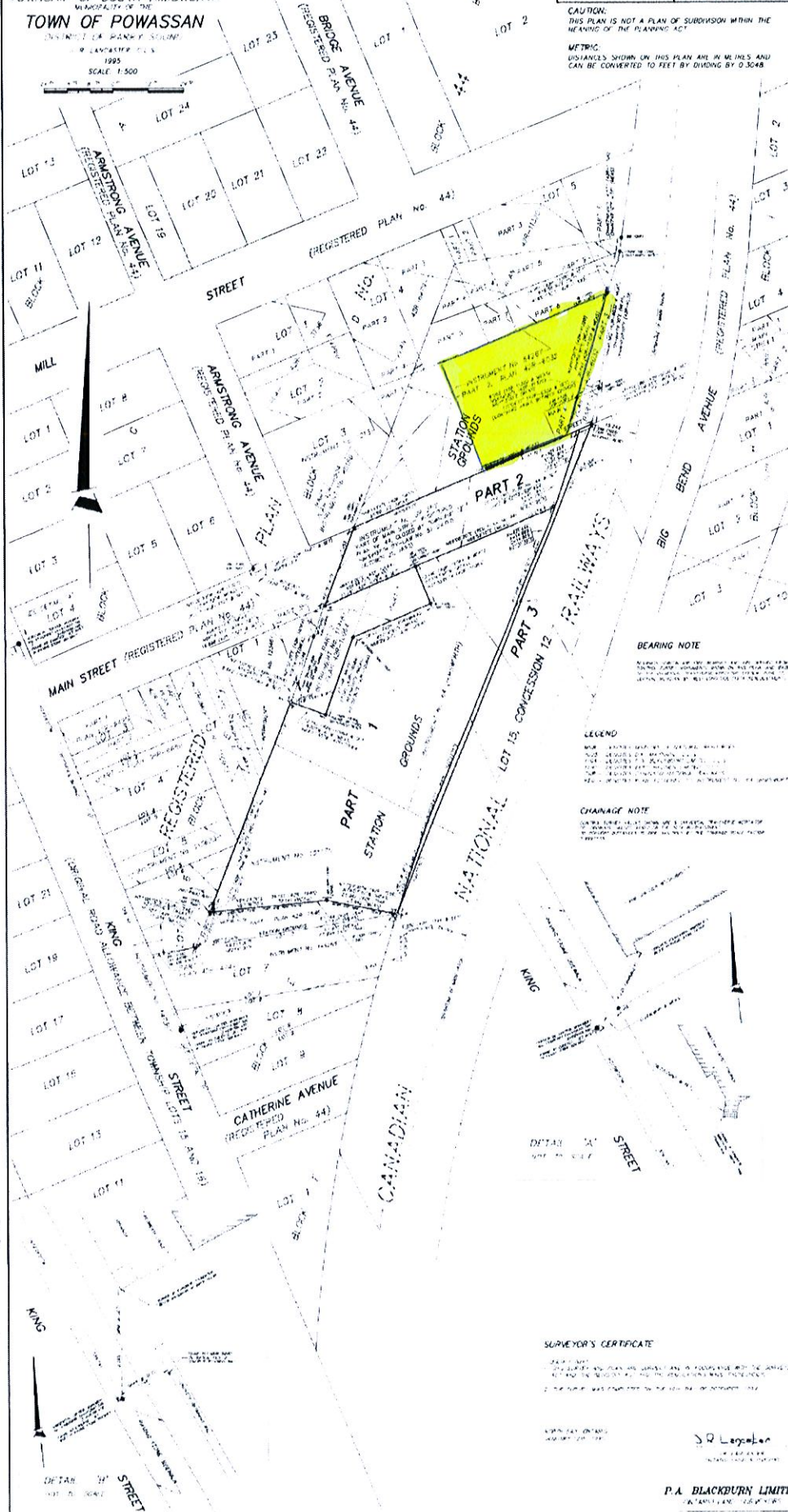
PLAN OF SURVEY OF  
PART OF STATION GROUNDS  
REGISTERED PLAN No. 44  
AND  
PART OF MAIN STREET  
REGISTERED PLAN No. 44  
AND  
PART OF LOT 15, CONCESSION 12  
TOWNSHIP OF SOUTH HIMSORTH  
DISTRICT OF PARRY SOUND  
1995  
SCALE 1:500

SCHEDULE			
PART	LOCATION	INSTRUMENT NO.	AREA (sq. ft.)
1	PART 1 STATION GROUNDS REGISTERED PLAN No. 44	64 (HANSWORTH)	240,000
2	PART 2 STATION GROUNDS REGISTERED PLAN No. 44	64 (HANSWORTH)	100,000
3	PART 3 PART OF LOT 15 CONCESSION 12	64 (HANSWORTH)	110,000

PLAN 42R-13899  
RECEIVED AND DATED  
JULY 20 1995  
DATE  
J.R. Logenker  
LAND SURVEYOR  
ONTARIO LAND SURVEYOR

Schedule "A"  
Bylaw 2018-25

CAUTION:  
THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE  
MEANING OF THE PLANNING ACT  
METRIC:  
DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND  
CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048



BEARING NOTE  
BEARINGS ARE GIVEN IN DEGREES, MINUTES AND SECONDS  
AND ARE MEASURED FROM THE MERIDIAN TO THE RIGHT  
OF THE LINE TO WHICH THEY ARE REFERRED

LEGEND  
BOLD LINES SHOW THE BOUNDARY OF THE STATION GROUNDS  
DOTTED LINES SHOW THE BOUNDARY OF THE STATION GROUNDS  
DASHED LINES SHOW THE BOUNDARY OF THE STATION GROUNDS  
SOLID LINES SHOW THE BOUNDARY OF THE STATION GROUNDS  
THIN LINES SHOW THE BOUNDARY OF THE STATION GROUNDS

CHAINAGE NOTE  
CHAINAGE IS GIVEN IN METRES AND IS MEASURED FROM THE  
START OF THE LINE TO WHICH IT IS REFERRED TO THE POINT  
TO WHICH IT IS REFERRED

SURVEYOR'S CERTIFICATE  
I, J.R. Logenker, being a duly qualified and licensed  
Land Surveyor under the Survey Act, do hereby certify  
that the foregoing is a true and correct copy of the  
original survey as shown to me by the owner thereof

J.R. Logenker  
LAND SURVEYOR  
ONTARIO LAND SURVEYOR

P.A. BLACKBURN LIMITED  
LAND SURVEYORS



## SCHEDULE "B" TO THE AGREEMENT OF PURCHASE AND SALE

This Schedule is attached to and forms part of the Agreement of Purchase and Sale between:

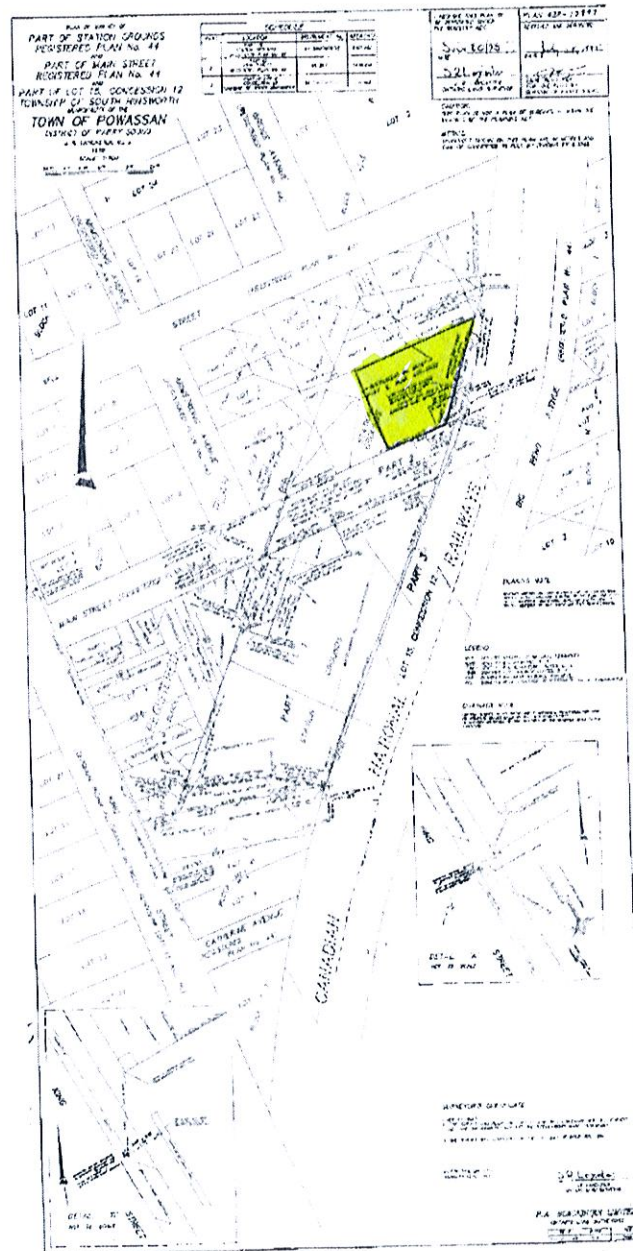
**PURCHASER:**

**VENDOR:** The Corporation of the Municipality of Powassan

### REAL PROPERTY:

**Address** 8 King Street in the Municipality of Powassan

Legally described as Part of Station Grounds, Registered Plan No. 44, Town of Powassan more particularly described as Part 4, Plan 42R-6032; and Part 2, Plan 42R-6032 save and except the following: Part 1, Plan 42R-6504, Part 1, Plan 42R-16500, Parts 7, 8 & 9, Plan 42R-11320 and Parts 4 & 5, Plan 42R-6479 (the "property").



THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW 2018-26

Being a By-law to appoint David C. King, Municipal Advisory Services (MAS), as the Integrity Commissioner for the Municipality of Powassan

WHEREAS, section 223.3 through 223.8 of the Municipal Act, 2001, as amended, (the Act) authorizes a municipal council to appoint an Integrity Commissioner who is responsible for performing in an independent manner functions related to the Code of Conduct and sections 5, 5.1 and 5.2 of the Municipal Conflict of Interest Act of members of council and local boards; and

WHEREAS such services shall be undertaken by an Integrity Commissioner appointed by the Council pursuant to Sections 9, 10, 11 and 223.3 of the Act; and sections 5, 5.1 and 5.2 of the Municipal Conflict of Interest Act; and

WHEREAS the Council deems it advisable to appoint MAS (David C. King, principal) as Integrity Commissioner to perform the services as referred to above; and

WHEREAS MAS has expressed interest in providing services to the Municipality of Powassan acting as Integrity Commissioner on the terms and conditions as agreed from time to time and under written agreement in the form and of the content attached as Schedule "A" hereto;

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the Corporation of the Municipality of Powassan hereby enacts as follows:

1. THAT, subject to execution of the agreement attached as Schedule "A" hereto, MAS is hereby appointed as Integrity Commissioner for the Municipality of Powassan to perform those functions set forth in Section 223.3 through 223.8 of the Municipal Act, 2001 (Ontario) and sections 5, 5.1 and 5.2 of the Municipal Conflict of Interest Act including but unlimited to:

(a) Assisting in the development and application of a Code of Conduct and any related procedures, rules, and policies governing the ethical behavior of members of council and local boards;

(b) The provision of educational information to members of Council, members of local boards, the municipality and the public about the municipality's Code of Conduct for members of Council and members of local boards and about the Conflict of Interest Act.2017

(c) Conducting inquiries in respect of any requests alleging contravention of the Code of Conduct and/or any other procedures, rule or policy governing the ethical behavior of members of council and local boards; and

(d) Reporting to council for the Corporation of the Municipality of Powassan as to the activities as Integrity Commissioner, including but not limited to reports as to the results of any inquiry into alleged contravention and/or an annual report of activities as Integrity Commissioner.

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	10-25



**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW 2018-26**

2. That By-Law 2017-25 is repealed.
3. THAT this by-law shall come into force and take effect on May 15, 2018.

READ A First time and considered read a Second and Third time and adopted as such in open Council this 15th day of May, 2018.

---

Mayor

---

CAO/Clerk-Treasurer

SCHEDULE "A" By-Law No. 2018-26

AGREEMENT FOR MUNICIPAL INTEGRITY COMMISSIONER

THIS AGREEMENT made as of the 15 day of May, 2018

BETWEEN: CORPORATION OF THE MUNICIPALITY OF POWASSAN  
(Hereinafter referred to as "the Municipality")

OF THE FIRST PART

AND:

DAVID C. KING, carrying on business as MAS Municipal Advisory Services  
(Hereinafter referred to as "MAS")

OF THE SECOND PART

WHEREAS:

(A) Section 223.3 through 223.8 of the Municipal Act, 2001, S.O. 2001, c.25 (the "Act") authorizes a municipality to appoint an Integrity Commissioner to, provide advice and guidance to members of Council and local boards and the public as to the application the Municipal Code of Conduct and sections 5,5.1 and 5.2 of the Municipal Conflict of Interest Act ("MCIA") relating to their ethical behavior, and, furthermore, to making inquiry into requests as to alleged contraventions of the Municipal Code of Conduct and sections 5,5.1 and 5.2 of the Municipal Conflict of Interest Act by a member of Council or board or public and to report the results of such inquiry to the municipality;

(B) In appointing an Integrity Commissioner and in assigning powers and duties to him or her, a municipality is to have regard to, among other things:

i) the independence and impartiality of the said Commissioner; ii) confidentiality in respect of the activities of the Integrity Commissioner; iii) the credibility required to be attributed to the role of the Integrity Commissioner; and

(C) the Municipality is satisfied that MAS has the skills and ability to meet the foregoing criteria.

NOW THEREFORE, in consideration of the payment of the sum of one dollar (\$1.00) by each party to the other and the covenants and hereinafter set forth, the sufficiency and receipt of which consideration is hereby acknowledged, the parties hereto agree as follows:

1. Term — The term of this agreement is for the period of 5 years commencing June 1, 2018 (the "commencement date") and ending on December 31, 2023 unless subject to prior early termination by either of the parties hereto and/or as otherwise renewed or extended by agreement of the parties.

2. Services — the Municipality hereby retains and appoints MAS as Integrity Commissioner for the purposes of Sections 223.3 through 223.8 of the Act and sections 5,5.1 and 5.2 of the MCIA and MAS accepts such appointment and agrees to provide such services as are reflected in the Acts and as requested by the municipality, at all times in accordance with and to the standards as set forth in the Act. MAS confirms that such services will be rendered by David C. King, save and accept as otherwise delegated in accordance with this agreement.

3. Duties — As Integrity Commissioner, MAS shall perform the duties and have the powers provided for in the Acts, including but not limited to the following:

(1) **Advisory:** Assistance in the development of a Code of Conduct , standardized notices, processes/procedures related to the administration of Integrity Commissioner functions; upon proper written request, provide written advice to individual members of Council respecting the application of the Municipal Code of Conduct and sections 5,5.1 and 5.2 of the MCIA relating to and reflecting upon their ethical behavior; and furthermore and when appropriate, providing the full Council with specific and general opinions and advice in writing respecting compliance by elected officials in respect of the provisions of governing statutes the Code of Conduct and sections 5,5.1 and 5.2 of the MCIA.

(2) **Compliance Investigation/Determinations:** upon proper written request from a member of Council or local board or one or more members of the public, to conduct an inquiry and make a determination as to any

alleged contravention of the Municipal Code of Conduct or sections 5,5.1 and 5.2 of the MCIA to report the details and results of such inquiry to municipal Council.

(3) **Educational:** provide the Municipality with an annual report of activities during the previous calendar year as Integrity Commissioner, including advice given to Council or individual members of Council and a summary of inquiry results and determinations; furthermore, provide outreach programs to members of Council and local boards, the public and relevant staff on legislation, protocols, and office procedures emphasizing the importance of compliance with a Code of Conduct and the MCIA for public confidence in Municipal Government; and, furthermore, dissemination of information available to the public on the website operated by the Municipality.

Notwithstanding that set forth above, the parties acknowledge and agree that the function of the Integrity Commissioner is to provide advice and opinion to Council and members thereof, to provide independent complaint prevention, investigation, adjudication, and resolution to members of Council and the public, and education respecting adherence with the Code of Conduct for members of Council and other procedures, rules, and policies governing ethical behavior.

The parties hereto also acknowledge and agree that MAS, as Integrity Commissioner, will perform services, and in particular those services relating to advisory and educational duties, in a manner so as to avoid duplicated advice, opinion, and cost in respect of identical requests and inquiries — for example, the Integrity Commissioner shall decline to provide individualized advice and opinion to more than one member of Council or a local board on identical issues but should choose to provide general advice to Council or such local board as a whole to answer all such inquiries. In addition, it is recognized that MAS, as Integrity Commissioner, will likely receive requests for advice on matters involving compliance with the MCIA. While the Integrity Commissioner may provide general interpretation of the MCIA, as it relates to sections 5,5.1 and 5.2 of the MCIA it is expected that individual members of Council or local boards will seek independent legal advice on a specific question of individual compliance with such legislation.

#### 4. Fees

(a) Annual Retainer — Following the commencement date of this agreement, the Municipality shall pay to MAS the sum of THREE HUNDRED DOLLARS (\$300.00) as an annual retainer for appointment as Integrity Commissioner.

(b) Hourly Rate — MAS will be paid a fee of ONE HUNDRED & FIFTY DOLLARS PER HOUR (\$150.00/hour), plus HST, for time devoted to services as Integrity Commissioner identified in Schedule "A" hereto; provided that MAS will charge such hourly rate only for time actively devoted to the duties described in Section 3 (1) and (3) above. For the duties described in Section 3 (2) MAS will be paid a fee of TWO HUNDRED & FIFTY DOLLARS PER HOUR (\$250.00/hour plus HST.

(c) Expenses — Upon presentation of receipts, MAS will be entitled to reimbursement of expenses incurred in relation to performance of duties contemplated by this agreement, including but not limited to food and hotel costs, in accordance with the client municipality's expense policy, plus mileage at the rate of .55 per/km plus HST.

(d) Legal Advice/Fees — The parties agree that, when necessary, and upon notice to the municipal Clerk and Council, MAS may arrange for and receive legal assistance and advice to properly perform the duties contemplated by this agreement. The parties agree that, this is a reimbursable expense and the municipality shall pay the cost of such legal assistance and advice.

(e) Invoicing — MAS agrees the hourly fees and related expenses for which reimbursement will be sought and as referred to above shall be charged and invoiced to the municipal corporation from which the request originated and to whom the service was provided.

(f) Payment without deduction — The parties hereto agree that invoices rendered by MAS and payments by the municipality shall be without deduction, specifically for any contributions imposed or required by law for employment insurance, health costs, social insurance, income tax, workers compensation, or mandatory pension.

5. Delegation — In the event of a potential conflict, or that more than one request or complaint is made at any one time and requiring the rendering of more than one service, including more than one investigation, MAS may determine it necessary to delegate some or all of the powers and duties reflected above and MAS is authorized to arrange for and effect such delegation in writing; provided that such delegation shall not be made to a member of Council and provided further that the person, body, or agency to whom such delegation is made agrees in writing to be governed by the terms of this agreement. The person, body, or agency to whom such delegation shall be made shall be under the supervision and direction of MAS. MAS shall prepare and render an invoice to the Town which accounts for the costs of the delegatee and MAS shall be responsible for the fees and disbursements of such delegatee.

6. Independent Contractor — Notwithstanding the appointment as a statutory officer, the parties agree and acknowledge that MAS is a contractor independent of the Municipality. Nothing within this agreement shall be interpreted to render or create a relationship of employer/employee, partnership, franchise, agency, joint venture or other like arrangement as between MAS and the Municipality.

7. Statutory Officer — For purposes of the agreement and solely for arranging for errors and omission insurance, the Integrity Commissioner shall be deemed to hold the status of "Statutory Officer" under the Municipal Act.

8. Indemnification — the municipality agrees to indemnify and save harmless MAS, its agents and assigns, from and against any and all liabilities, losses, suits, claims, demands, damages, expenses, costs (including all legal costs), fines and actions of any kind or nature whatsoever arising out of or in connection with the provision of services and carrying out of duties as contemplated hereunder, including but not necessary limited to any alleged breach of this agreement, any procedural defect, or any breach of relevant statutory provisions.

MAS shall, at its expense, obtain and keep in force during the term of this Agreement, Errors and Omissions and General Liability Insurance satisfactory to the Corporation, with limits of not less than \$2,000,000.

MAS shall also obtain and keep in force, during the term of this Agreement, Errors and Omissions insurance with limits of not less than \$2,000,000.

9. Early Termination — The agreement may be terminated by either party at the end of any calendar year, save and except for the calendar year 2018, by delivery of a written notice of such early termination delivered thirty days before December 1st of any such calendar year during the term of this agreement.

10. Notice — Any notice required pursuant to this agreement shall be delivered to the respective parties hereto at the following addresses:

For the Municipality -Municipality of Powassan, 466 Main Street P.O. Box 250 Powassan, ON, POH 1Z0

For MAS — David C. King, 42 Stacey Crescent, Garson, ON, P3L 1C5

Any written notice between the parties hereto which specifically excludes any invoice rendered herein, shall be delivered or sent by pre-paid registered mail addressed to the parties at the respective addresses listed above. Notice shall be deemed to have been received on the date on which notice was delivered to the addresses designated or, in the case of mailing, on the fifth day after the date of mailing.

11. Severability —

All paragraphs, terms, and conditions of this agreement are severable and the invalidity, illegality or unenforceability of any such paragraph, term, or condition shall be deemed not to affect the validity, legality, or enforceability of the remaining paragraphs, terms and conditions.

12. Complete Agreement — This agreement, including any schedule hereto, constitutes the entire agreement between the parties and supersedes all prior agreements, negotiations and discussions, whether oral or written, with respect to the subject matter of this agreement.

13. Inurement — This agreement shall inure to the benefit of and is binding upon the parties hereto and their respective successors and permitted assigns.

IN WITNESS WHEREOF the parties are to have caused the agreement to be signed and sealed and/or executed by their respective officers which are duly authorized as of the date first written above.

SIGNED, SEALED AND DELIVERED, THE CORPORATION OF THE MUNICIPALITY OF POWASSAN:

Per \_\_\_\_\_, Mayor

Per \_\_\_\_\_, CAO/Clerk-Treasurer

We have authority to bind the Corporation

David C. King

*David King*

MAS Municipal Advisory Services



# MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY



390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0  
TEL.: (705) 752-2740 FAX.: (705) 752-2452  
Email: [municipality@eastferris.ca](mailto:municipality@eastferris.ca)

## REGULAR COUNCIL MEETING HELD May 8<sup>th</sup>, 2018

No. 2018-168

Moved by Councillor Champagne

Seconded by Councillor Voyer


WHEREAS the current agreement between the Municipality of East Ferris and the Municipality of Powassan for Engineering Services will come to an end on December 31<sup>st</sup>, 2018;

AND WHEREAS the Municipality of Powassan has shown interest in renewing the agreement for Municipal Engineering Services for an additional 3 years;

BE IT HEREBY RESOLVED THAT Council of the Municipality of East Ferris agrees with extending the agreement; and that current agreement be revised and presented to Council at a later date.

Carried Mayor Vrebosch

CERTIFIED to be a true copy of  
Resolution No. 2018-168 passed by the  
Council of the Municipality of East Ferris  
on the 8<sup>th</sup> day of May, 2018.

  
Monica L. Hawkins, AMO  
Clerk

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	11-1

## **National Public Works Week May 20-26, 2018**

**WHEREAS**, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ontario; and,

**WHEREAS**, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

**WHEREAS**, it is in the public interest for the citizens, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities;

**RESOLVED**, We, the Mayor and Council of The Municipality of Powassan, do hereby designate the week of May 20-26, 2018 as *National Public Works Week*; I urge our community to join with representatives of the Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

**IN WITNESS WHEREOF**, I, Peter McIsaac, have hereunto set my hand and caused the Seal of the Municipality to be affixed.

\_\_\_\_\_  
Mayor Peter McIsaac

Dated the 20<sup>th</sup> day of March 2018

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	12-1



## 7. DONATION / CONTRIBUTION APPLICATION

Name of Organization <b>Powassan Girl Guides</b>		Registered Charity # if applicable
Address: <b>301 Edward St Powassan</b> Mailing address if different: <b>Box 404</b>		
Contact Name <b>Sherry Young</b>		Position within Organization <b>Guider In Charge</b>
Contact No. (705) <b>724 2811</b>	Email: <b>sherryone0555@yahoo.com</b>	
List of Current Executive (name/position)		Contact No.
1. <b>Nancy McInnis Treasurer</b>		<b>705 723 5051</b>
2. <b>Shirley BarSoot Guide leader</b>		<b>705 724 2021</b>
3. <b>Leanne Clelland Pathfinder leader</b>		<b>705 492-9569</b>
4. <b>Debra Hazzard Brownie leader assistance</b>		<b>705 492 5285</b>
Statement of Goals and Objectives of your Organization: - play a leading role in ensuring the girls voices are heard. - Knowing they belong she is supported, at Scouter herself set and achieve goals.		
Benefit of Donation or Contribution Requested: <b>To offset the costs of running the program, 4 year end trips. Badges, crests, also a positive volunteer experience when they get older,</b>		
Donation or Contribution Request: <i>If Municipal Resource must include date/time/hours</i> <b>Monetary donation</b>		
Monetary (Cash) Request Maximum of \$500.00		
Has your Organization requested assistance in the past? (Y/N)		
If yes amount requested: <b>Y</b> Amount received: <b>500.00</b>		
Is your Organization requesting assistance from others (local groups/provincially): (Y/N) <b>(N)</b>		
If yes whom:		
amount requested: _____ Amount received: _____		
Signature <b>Sherry Young</b>		Date <b>May 1 2018</b>

Passed: Council meeting of .....2011 Resolution no. 2011-

DATE OF COUNCIL MTG.	<b>May 15/18</b>
AGENDA ITEM #	<b>12-2</b>

Shannon  
Whillans  
Brownie  
leader  
1403.304 49210



# *Women's Own Resource Centre*

Municipality of Powassan

Dear Mayor and Council,

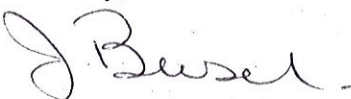
I am writing to you on behalf of the Women's Own Resource Centre (WORC), which is a non-profit, registered charitable organization. We provide information, referral and support to women, girls and families of the Almaguin Highlands to assist them in working toward their economic goals. Our Rural Outreach Program Endeavour (ROPE) provides workshops in self-employment, networking, mentoring and life skills.

The Women's Own Resource Centre was established in 2000, is centrally located in the Almaguin Highlands district and has been successfully helping women and their families for over fifteen years. We serve a rural population of approximately 30,000 permanent residents that include many working poor families that are unable to qualify for current forms of government assistance and services. WORC serves northern, low-income, rural women who may have experienced violence or abuse in their lives. Many of these women have poor self esteem, few assets and limited family support. These women face numerous barriers which are worsened by their isolation and increased financial cost of basic social inclusion. The support of WORC is essential in working with them on a plan for recovery and growth. Our workshops are offered free of charge and we provide financial support for transportation and childcare costs to increase accessibility and remove as many barriers as possible. In addition to supporting women in creating sustainable livelihoods through achieving economic independence, WORC provides business services, business plan assistance, one to one consultations, information sharing and support, referrals, resources and a large donation network. In 2017, our Centre recorded 1,132 drop-ins, 479 phone calls, 2,500 emails and 60 one to one consultations for both business and personal reasons throughout the year. Our Entrepreneurial Skills Training workshop supported 16 women in 2017 through the process of starting a small business with 6 of these women launching businesses throughout the Almaguin Highlands. Our Life Skills Training workshop supported 18 women in 2017 and over 80 women participated in local Resource & Business Network Luncheons.

In order to continue to offer these free programs and supports, the Women's Own Resource Centre is dependent upon funding from several sources. Donations help to ensure that we can continue to make important services and supports available to the women and families of the Almaguin Highlands. Donations also help us to provide outreach to those clients who are made increasingly vulnerable by their severe isolation due to the sheer size of our region.

We are once again asking for support from each municipality in the amount of .30 cents per capita to support new and continuing initiatives in 2018/19. We thank those who have supported us in the past and look forward to new working relationships. Should you wish WORC to make a presentation to your council to discuss upcoming projects, please call 705-386-9672 or email [jessica@womensownresource.org](mailto:jessica@womensownresource.org)

We thank you for your time and consideration in this matter.  
Sincerely,



Jessica Busch  
Program Manager

**RECEIVED**

MAY 01 2018

The Municipality of Powassan

105 Ottawa Ave., Box 155, South River, ON P0A 1X0

Phone: (705) 386-9672 Toll Free: 1-888-640-8668

Fax: (705) 386-7111 Email: [info@womensownresource.org](mailto:info@womensownresource.org)

[www.womensownresource.org](http://www.womensownresource.org)

DATE OF COUNCIL MTG.	May 5/18
AGENDA ITEM #	12-3

### SYSTEM OVERVIEW

January 1<sup>st</sup> to March 31<sup>st</sup>, 2018

### OPERATIONAL HIGHLIGHTS

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#### *Drinking Water System*

- The water treatment system operated well during the first quarter.
- Annual backflow preventer inspections complete. 2 failures require replacement parts kits.
- Alarming issue – found and replaced faulty relay. Issue is resolved.

#### *Wastewater Treatment*

- The wastewater treatment system performed well during the first quarter.
- Several nuisance alarms at Clark St. Sewage Lift Station (SLS). Troubleshooting and investigating options with narrow beam transducer.

### CAPITAL PLAN PROGRESS

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- n/a

### ASSET MANAGEMENT

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See Appendix A - Work Order summary for water treatment plant (WTP)

See Appendix B - Work Order summary for wastewater treatment lagoon (WWTL)

### CALL-OUT SUMMARY

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No Call-outs for WTP

See Appendix C – Call-out Report for WWTL

### REGULATORY

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- All drinking water samples required under O. Regulation 170/03 were collected and tested in the first quarter of 2018 and all results fell within regulatory limits.
- 2017 annual report completed January 17, 2018.
- Annual Schedule 23 and 24 sampling completed January 29, 2018.
- Quarterly trihalomethanes (THM), haloacetic acids (HAA), Nitrate and Nitrite sampling completed January 29, 2018.
- No Ministry of Labour (MOL) inspections conducted this quarter.



## **POWASSAN WATER & WASTEWATER SYSTEMS**

### **QUARTERLY OPERATIONS REPORT**

- All required sewage samples required under the system's Environmental Compliance Approval (ECA) were collected and tested in the first quarter of 2018.
- 2017 annual sewage report completed February 2, 2018.
- Annual WSER reporting completed.

#### **INCIDENTS AND COMPLAINTS**

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##### *Powassan Drinking Water System*

- Nothing to report for the Drinking Water System in the first Quarter.

##### *Powassan Wastewater System*

- Nothing to report for the Drinking Water System in the first Quarter.

#### **HEALTH AND SAFETY**

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- Staff training completed on chemical use and handling.
- Staff training completed on hearing protection.
- Staff training completed on emergency showers and eyewash.

#### **POWASSAN DRINKING WATER SYSTEM PERFORMANCE**

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See Appendix D – Performance Assessment Report Water

#### **POWASSAN WASTEWATER TREATMENT LAGOON – WASTEWATER FLOW SUMMARY**

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See Appendix E – Performance Assessment Report Wastewater

Appendix available  
from Clerk.



Minister of  
Seniors Affairs

6<sup>th</sup> Floor  
400 University Avenue  
Toronto ON M7A 2R9  
Tel.: (416) 314-9710  
Fax: (416) 325-4787

Ministre des Affaires  
des personnes âgées

6<sup>e</sup> étage  
400, avenue University  
Toronto ON M7A 2R9  
Tél.: (416) 314-9710  
Télec.: (416) 325-4787



May 2018

Dear Friends,

It is my pleasure to invite you to submit a nomination for the **Ontario Senior Achievement Award**.

Each year, the program recognizes extraordinary seniors who, after the age of 65, have made significant contributions to their community and/or province.

**To submit a nomination for this award:**

1. Visit [ontario.ca/honoursandawards](http://ontario.ca/honoursandawards).
2. Select the **Community** category.
3. Click on **Ontario Senior Achievement Award**.
4. Download the PDF form by right clicking on the link and save it to your desktop.
5. Read the eligibility criteria and instructions carefully.
6. Fill out the form and submit it **no later than June 15, 2018**. Instructions for submitting your nomination package can be found on the website.

Did you know that June is Seniors' Month in Ontario? Take this opportunity to promote the Senior Achievement Awards in your community and to recognize an exceptional senior. Attached is a promotional image you can use. The program will also be promoted on my ministry's social media channels. Please like and share our content.

If you have questions about the Ontario Senior Achievement Award, please call 416-314-7526, toll free 1-877-832-8622 or TTY 416-327-2391, or email [ontariohonoursandawards@ontario.ca](mailto:ontariohonoursandawards@ontario.ca).

Thank you in advance for taking the time to consider putting forward the name of a special senior in your community.

Sincerely,

Dipika Damerla  
Minister

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	13-1

Minister of  
Seniors Affairs

6th Floor  
400 University Avenue  
Toronto ON M7A 2R9  
Tel.: (416) 314-9710  
Fax: (416) 325-4787

Ministre des Affaires  
des personnes âgées

6e étage  
400, avenue University  
Toronto ON M7A 2R9  
Tél.: (416) 314-9710  
Téléc.: (416) 325-4787



May 4, 2018

Dear Friends:

June is Ontario's 34<sup>th</sup> annual Seniors' Month. This year's theme, "Now's the time to start something new," highlights how aging does not prevent any of us from leading fulfilling lives. Seniors continue to contribute to our community and we can all benefit from their wisdom, friendship, and experience.

To help spread the word, we have enclosed a copy of this year's poster in English and French. If you would like additional copies, please send an email to [infoseniors@ontario.ca](mailto:infoseniors@ontario.ca) and indicate the quantity you require and your full mailing address. Posters are available while quantities last.

Finally, I continue to encourage everyone to celebrate Seniors' Month by hosting an event in your community. For more information about programs and services that are available to help seniors lead a healthy, active, and engaged life over 65, please visit our new website [ontario.ca/AgingWell](http://ontario.ca/AgingWell).

Thank you for your continued support and for celebrating Ontario's seniors.

Sincerely,

Dipika Damerla  
Minister

Enclosure

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	132



## NEWS RELEASE

For immediate release: May 4, 2018

### TEACHING LOCAL KIDS ABOUT HEALTHY EATING – INTRODUCING THE NORTHERN FRUIT AND VEGETABLE PROGRAM

The North Bay Parry Sound District Health Unit ("Health Unit") is delighted to welcome the Northern Fruit and Vegetable Program (NFVP) to 61 elementary and intermediate schools, including two schools in First Nations communities, throughout the districts of Nipissing and Parry Sound. The NFVP supplies two free servings of fresh vegetables and fruit each week, with a focus on Ontario-grown produce when available, to students from kindergarten through grade eight, reaching over 11,000 students. The program has been successfully running for two months, with great feedback from involved schools and community partners.

"This program gives school-aged children the opportunity to try new vegetables and fruit with their peers," says Kendra Patrick, Public Health Dietitian at the Health Unit. "Ongoing exposure to fruits and vegetables may help increase the likability and acceptance of these foods."

Educational materials are also provided to help increase awareness about the importance of eating vegetables and fruit, as well as incorporating regular physical activity for good health and the prevention of chronic diseases. This program is offered in addition to breakfast and snack programs running in the schools.

The NFVP has been successfully running in the Algoma Public Health and Porcupine Health Unit regions since 2006. In 2014, Public Health Sudbury & Districts' region and five communities on the James Bay coast joined the program.

The Health Unit is very fortunate to work with committed partners, such as the Ministry of Health and Long-Term Care, the Ontario Fruit and Vegetable Growers' Association, First Nations communities, and elementary and intermediate schools throughout the Nipissing and Parry Sound districts to support the program.

For more information, contact the Health Unit at 705-474-1400 or 1-800-563-2808.

#### Quick Facts

- It may take two, three or even 15 tries before a child gets used to the taste of a new food.
- School-aged children should consume five to six servings of vegetables and fruit per day.



**RECEIVED**

April 30, 2018

MAY 03 2018

The Municipality of Powassan

Dear Owner/Operator:

**Re: Public Disclosure of Inspection Results**

The Health Unit would like to inform you about regulation changes effective January 1, 2018 that will impact you.

The Ontario Ministry of Health and Long-Term Care has modernized the Ontario Public Health Standards and its associated regulations, protocols, and guidelines. In an effort to ensure accountability and transparency, a new disclosure requirement came into effect January 1, 2018. This means that public health units are required to publicly disclose inspection results on their websites and owners/operators are required to post signage indicating inspection results. Health units are required to post all inspection and complaint investigation results within two weeks following the date of inspection. Inspection results will remain posted for a minimum of two (2) years and a maximum of five (5) years.

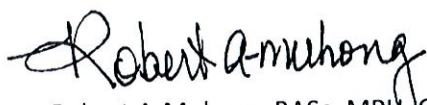
We want to let you know that the following information will be publicly posted to the Health Unit website:

- The type of premise
- The name and address of the premise
- The date of inspection
- The type of inspection (e.g., routine, re-inspection, complaint based)
- Inspection status (e.g., pass/conditional/fail or presence of critical/non-critical infractions)
- A brief description of any corrective measures to be taken
- A brief description of corrective measures taken during the inspection (if applicable)
- The date all corrective measures were confirmed to be completed (if applicable)
- The date(s) any order or directive was issued to the owner/operator (if applicable), and
- How to contact the board of health for further information.

Additionally, as an owner/operator you are required to post on incidents of adverse water that resulted in issuing a boil water or drinking water advisory. This signage will be provided to you by your public health inspector.

Should you require any further information or clarification, please do not hesitate to contact me at 705-474-1400 ext. 2320 or 1-800-563-2808 ext. 5320.

Sincerely,



Robert A-Muhong, BAsC, MPH, CPHI(C)  
Manager, Environmental Health Program

/pstpc

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	13-4



## TOWN OF LAKESHORE

419 Notre Dame St.  
Belle River, ON N0R 1A0

April 27, 2018

All Ontario Municipalities

VIA EMAIL

To Whom It May Concern:

**RE: RENOVATION AND/OR DEMOLITION OF ALL BUILDINGS  
CONTAINING HAZARDOUS MATERIALS**

At their meeting of April 24, 2018 the Council of the Town of Lakeshore duly passed the following resolution.

Councillor Wilder moved and Councillor Bailey seconded:

**WHEREAS** municipalities are encouraged to develop planning strategies that allow for the redevelopment of existing properties;

**WHEREAS** redevelopment of existing properties involves the alteration, renovation and/or demolition of existing buildings, which due to their age of construction, may contain hazardous materials such as lead and asbestos;

**WHEREAS** disturbing hazardous materials increases health risks to those who are exposed to it;

**WHEREAS** the current law in Ontario allows for some buildings to be altered, renovated and/or demolished, without being required to adhere to the standard health and safety requirements regarding the identification, isolation, handling and disposal of hazardous materials; and

**WHEREAS** homes and public spaces, such as schools, parks and workplaces, are often located next to buildings containing hazardous building materials, which are being altered, renovated and/or demolished.

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	13-5

**NOW THEREFORE BE IT RESOLVED** that the Government of Ontario be urged to review and revise the laws regarding the alteration, renovation and/or demolition of all buildings containing hazardous materials, to ensure that proper steps and preventative measures are taken to protect the public from exposure to hazardous materials;

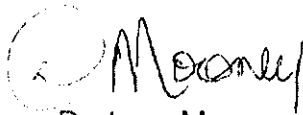
**BE IT FURTHER RESOLVED** that a copy of this motion be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Doug Ford, Leader of the Progressive Conservative Party, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

**BE IT FURTHER RESOLVED THAT** a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

**Motion Carried Unanimously**

Should you require any additional information with respect to the above matter, please contact the undersigned.

Yours truly,

A handwritten signature in dark ink, appearing to read 'Darlene Mooney', is written over a circular stamp that is partially visible on the left.

Darlene Mooney  
Deputy Clerk

/km

cc: Hon. Kathleen Wynne, Premier  
cc: Mr. Jagmeet Singh, Leader of the New Democratic Party of Canada  
cc: Hon. Andrea Horwath, Leader of New Democratic Party  
cc: Members of Provincial Parliament in Ontario  
cc: Association of Municipalities Ontario (AMO)





Dianne Saxe, J.D., Ph.D. in Law  
Commissioner

Dianne Saxe, J.D., Ph.D. en droit  
Commissaire

May 8, 2018

To the Head of Council:

**Re: Environment, Energy and Climate Resources for Municipalities**

As you know better than most, much of the work that affects Ontario's energy, environment and climate is performed by municipal governments, and provincial action/inaction on these topics have huge impacts on municipal governments, assets and budgets.

I have the privilege of serving as Environmental Commissioner of Ontario (ECO), an independent officer of the Ontario Legislature. Under Ontario's Environmental Bill of Rights, my staff and I provide the Legislature with independent, non-partisan research and advice on energy, environment and climate issues in Ontario. In the course of this work, we examine many issues that are directly relevant to municipal governments.

Last year, for example, we reported, among other topics, on energy use and opportunities in Ontario's municipal water and wastewater systems,<sup>1</sup> and on waste, recycling and the circular economy,<sup>2</sup> as well as opportunities to use recycled aggregate in municipal construction.<sup>3</sup> In 2018, we have reported on Ontario's climate and electricity policies, in reports entitled "Ontario's Climate Act: From Plan to Progress" and "Making Connections: Straight Talk about Electricity in Ontario" respectively.

**Ontario's Climate Act: From Plan to Progress** outlines Ontario's greenhouse gas (GHG) emissions in 2015, identifies challenges to further reducing GHGs, and reviews programs developed to implement the Climate Change Mitigation and Low-carbon Economy Act, and the Climate Change Action Plan. Central to the government's plans is Ontario's cap and trade program. The report comments on the first year of cap and trade, and how the resulting funds are being spent. Our evaluation of how the province tracks its own GHG emissions provides useful guidance for GHG tracking in your own organization, and we also look at climate-smart public procurement.

.../2

<sup>1</sup> Every Drop Counts: Reducing the Energy and Climate Footprint of Ontario's Water Use

<sup>2</sup> Beyond the Blue Box: Ontario's Fresh Start on Waste Diversion and the Circular Economy

<sup>3</sup> Good Choices, Bad Choices

DATE OF COUNCIL MTG.	May 15/18
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**Making Connections: Straight Talk about Electricity in Ontario** describes the province's electricity system and identifies some of the key issues facing decision makers. The report has information about how sources and demand for electricity have changed, and why Ontario exports it. It explains electricity pricing and the increases Ontario has experienced over the last 13 years, as well as the benefits of conservation and clean energy sources to the environment and human health. The report has a particular focus on the future in its discussion of the Long-Term Energy Plan and how critical it is to meeting Ontario's climate change commitments in 2030 and beyond.

All of our reports are available at our website at [eco.on.ca](http://eco.on.ca), together with explanatory webinars. For ease of reference, we are also providing you with one hard copy of our two most recent reports for your library, together with summaries for use by members of Council and staff. I hope they will be useful to you in policy discussions, planning and implementation.

Please share these reports with your colleagues. For more information about any of the topics covered in these reports, for additional hard copies of the reports or summaries in either official language, or to request a meeting or briefing, please contact us at [commissioner@eco.on.ca](mailto:commissioner@eco.on.ca) or 1-800-701-6454.

Thank you for all your hard work on behalf of your community.

Sincerely,

A handwritten signature in black ink, appearing to read "D Saxe". The signature is fluid and cursive, with the first name "Dianne" and last name "Saxe" clearly distinguishable.

Dianne Saxe  
Environmental Commissioner of Ontario

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>										
8946	R&D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY, ON, P1B 8G5	05/01/18	A/R OTHER MAPLE RIDGE RECYCLING	05/01/18	\$100.00	\$100.00	10-10-24500	A/R OTHER	\$0.00	(\$86,632.49)
135236						<b>\$725.80</b>				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	05/01/18	466 MAIN ST NATURAL GAS-1305	05/01/18	\$244.56	\$244.56	10-10-61620	NATURAL GAS	\$0.00	(\$1,947.55)
69895792679147		05/01/18	HST nonrecoverable	05/01/18	\$4.30	\$4.30	10-10-61620	NATURAL GAS	\$0.00	(\$1,947.55)
69895792679147		05/01/18	GAS @ 250-1742	05/01/18	\$1,088.61	\$1,088.61	10-10-61753	250 CLARK-BUILDING EXPENSE	\$0.00	(\$53,717.10)
69895792679147		05/01/18	HST nonrecoverable	05/01/18	\$19.16	\$19.16	10-10-61753	250 CLARK-BUILDING EXPENSE	\$0.00	(\$53,717.10)
9398	LESLEY MARSHALL, ...	05/01/18	COUNCIL OTHER EXPENSES	05/01/18	\$113.15	\$113.15	10-10-61020	COUNCIL OTHER EXPENSES	\$0.00	(\$40.00)
APRIL 30 2018		05/01/18	HST nonrecoverable	05/01/18	\$1.99	\$1.99	10-10-61020	COUNCIL OTHER EXPENSES	\$0.00	(\$40.00)
9487	MATTHEWS MAPLE SYRUP, 239 SKIHILL RD, POWASSAN, ON, P0H 1Z0	05/01/18	CONVENTION/TRAINING STAFF	05/01/18	\$135.00	\$127.86	10-10-61530	CONVENTION/TRAINING STAFF	\$0.00	(\$2,080.47)
25 04 2018						<b>\$135.00</b>				
10082	BRAD'S JANITORIAL SERVICES, 2059 MAPLE HILL RD, POWASSAN, ON, P0H1Z0	05/01/18	CLARK ST-SCHOOL	05/01/18	\$1,140.00	\$1,140.00	10-10-61755	250 CLARK ST-SCHOOL	\$0.00	(\$379,465.98)
198832		05/01/18	HST nonrecoverable	05/01/18	\$20.06	\$20.06	10-10-61755	250 CLARK ST-SCHOOL	\$0.00	(\$379,465.98)
10098	KEVIN LOY, 189 GENESEE LAKE ROAD, POWASSAN, ON, P0H1Z0	05/01/18	CLARK-BUILDING EXPENSE	05/01/18	\$248.60	\$248.60	10-10-61753	250 CLARK-BUILDING EXPENSE	\$0.00	(\$53,717.10)
1289						<b>\$248.60</b>				
10108	MAPLE HILL HEALTH AND FITNESS, 380 MAPLE HILL ROAD, POWASSAN, ON, P0H1Z0	05/01/18	FITNESS CENTRE@250 CLARK	05/01/18	\$420.00	\$420.00	10-10-61757	FITNESS CENTRE@250 CLARK	\$0.00	(\$597.55)
5 2018		05/01/18	FITNESS CENTRE@250 CLARK	05/01/18	\$60.00	\$60.00	10-10-61757	FITNESS CENTRE@250 CLARK	\$0.00	(\$597.55)
6						<b>\$542.40</b>				
10138	DOMM CONSTRUCTION LTD., 563 LOUISA ST, PO BOX 90, AYTON, ON, N0G1C0	05/01/18	HST 5%	05/01/18	\$16,087.50	\$16,087.50	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$94,284.50)
4526		05/01/18	HST recoverable	05/01/18	\$20,077.20	\$20,077.20	10-10-24125	A/R HST 8% (6.24) PROV	\$0.00	(\$68,282.23)
4526						<b>\$36,164.70</b>				
10154	PROSPERI CO. LTD., 299 WILLOW STREET, SUDBURY, ON, P3C1K2	05/01/18	250 CLARK-BUILDING EXPENSE	05/01/18	\$336,536.52	\$336,536.52	10-10-61753	250 CLARK-BUILDING EXPENSE	\$0.00	(\$53,717.10)
1759 004		05/01/18	HST nonrecoverable	05/01/18	\$5,923.04	\$5,923.04	10-10-61753	250 CLARK-BUILDING EXPENSE	\$0.00	(\$53,717.10)
1759 004						<b>\$380,286.27</b>				
10179	SANDRA REED, ...	05/01/18	CLARK-PROGRAM EXPENSE	05/01/18	\$30.00	\$30.00	10-10-61754	250 CLARK-PROGRAM EXPENSE	\$0.00	(\$4,649.92)
APRIL 19 2018						<b>\$30.00</b>				
10186	DAN & LORI COSTELLO, 47 BELLA HILL RD, RR # 2, POWASSAN, ON, P0H 1Z0	05/01/18	CONVENTION/TRAINING STAFF	05/01/18	\$80.00	\$80.00	10-10-61530	CONVENTION/TRAINING STAFF	\$0.00	(\$2,080.47)
72						<b>\$80.00</b>				

DATE OF COUNCIL MTG.	May 15/18
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**Municipality of Powassan**  
**A/P Preliminary Cheque Run**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10187	ELECTRICAL SAFETY AUTHORITY, 400 SHELDON DRIVE UNIT # 1, CAMBRIDGE, ON, N1T 2H9		05/01/18	\$153.00	\$153.00	10-10-61753	250 CLARK-BUILDING EXPENSE	\$0.00	(\$53,717.10)
97336552	05/01/18 250 CLARK-BUILDING EXPENSE		05/01/18	\$2.69	\$2.69	10-10-61753	250 CLARK-BUILDING EXPENSE	\$0.00	(\$53,717.10)
97336552	05/01/18 HST nonrecoverable				\$172.89				
10188	CHERYL COUSSINNEAU, , , ,		05/01/18	\$260.00	\$260.00	10-10-61754	250 CLARK-PROGRAM EXPENSE	\$0.00	(\$4,649.92)
APRIL 19 2018	05/01/18 250 CLARK-PROGRAM EXPENSE				\$260.00				
<b>Total GENERAL GOVERNMENT</b>									
<b>\$423,799.99</b>									
<b>FIRE DEPARTMENT</b>									
8982	SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY , ON, P1A 4M5		05/01/18	\$1,643.32	\$1,643.32	10-15-62070	CAPITAL FIRE	\$0.00	(\$467,844.53)
SRVCE039274	05/01/18 CAPITAL FIRE		05/01/18	\$28.92	\$28.92	10-15-62070	CAPITAL FIRE	\$0.00	(\$467,844.53)
SRVCE039274	05/01/18 HST nonrecoverable				\$1,672.24				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2		05/01/18	\$344.69	\$344.69	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$16,160.43)
69895792679147	05/01/18 TCFD NATURAL GAS - 2467		05/01/18	\$244.08	\$244.08	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$16,160.43)
69895792679147	05/01/18 MPFD NATURAL GAS - 1305		05/01/18	\$6.07	\$6.07	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$16,160.43)
69895792679147	05/01/18 HST nonrecoverable		05/01/18	\$4.30	\$4.30	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$16,160.43)
69895792679147	05/01/18 HST nonrecoverable				\$599.14				
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO , ON, M5W 2V3		05/01/18	\$849.60	\$849.60	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$16,160.43)
FD APRIL 2018	05/01/18 WSIB FIRE DEPT				\$849.60				
10138	DOMM CONSTRUCTION LTD., 563 LOUISA ST, PO BOX 90, AYTON, ON, N0G1C0		05/01/18	\$321,750.00	\$321,750.00	10-15-62070	CAPITAL FIRE	\$0.00	(\$467,844.53)
4526	05/01/18 CAPITAL FIRE		05/01/18	\$5,662.80	\$5,662.80	10-15-62070	CAPITAL FIRE	\$0.00	(\$467,844.53)
4526	05/01/18 HST nonrecoverable				\$327,412.80				
<b>Total FIRE DEPARTMENT</b>									
<b>\$330,533.78</b>									
<b>PUBLIC WORKS</b>									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2		05/01/18	\$168.28	\$168.28	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$6,397.52)
69895792679147	05/01/18 81 KING ST NATURAL GAS - 7337		05/01/18	\$514.25	\$514.25	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$6,397.52)
69895792679147	05/01/18 PW SHOPS NATURAL GAS - 2330		05/01/18	\$356.39	\$356.39	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$6,397.52)
69895792679147	05/01/18 PW SHOPS NATURAL GAS - 1890		05/01/18	\$6.27	\$6.27	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$6,397.52)
69895792679147	05/01/18 HST nonrecoverable		05/01/18	\$2.96	\$2.96	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$6,397.52)
69895792679147	05/01/18 HST nonrecoverable		05/01/18	\$9.05	\$9.05	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$6,397.52)
69895792679147	05/01/18 HST nonrecoverable				\$1,057.20				
<b>Total PUBLIC WORKS</b>									
<b>\$1,057.20</b>									



**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b><u>ENVIRONMENT</u></b>									
8946	R&D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY, ON, P1B 8G5								
135236	05/01/18 MONTHLY RECYCLING CONTRACT		05/01/18	\$5,567.67	\$5,567.67	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$18,545.92)
135236	05/01/18 HST nonrecoverable		05/01/18	\$97.99	\$97.99	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$18,545.92)
					\$5,665.66				
					\$5,665.66				
<b>Total ENVIRONMENT</b>									
<b><u>WATER</u></b>									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
69895792679147	05/01/18 34 MCRAE DR NATURAL GAS - 7940		05/01/18	\$21.76	\$21.76	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$7,348.13)
69895792679147	05/01/18 HST nonrecoverable		05/01/18	\$0.38	\$0.38	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$7,348.13)
					\$22.14				
					\$22.14				
<b>Total WATER</b>									
<b><u>SEWER</u></b>									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
69895792679147	05/01/18 SEWER PUMPHOUSE NATURAL GAS - 9269		05/01/18	\$1.00	\$1.00	10-40-64110	SEWER PUMPHOUSE-	\$0.00	(\$587.93)
					\$1.00				
					\$1.00				
<b>Total SEWER</b>									
<b><u>BUILDING DEPARTMENT</u></b>									
8972	RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA, ON, L3V 6J3								
73-104-042	05/01/18 BUILDING INSPECTOR-MAT/SUPPLIES		05/01/18	\$331.80	\$331.80	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$2,110.24)
73-104-042	05/01/18 HST nonrecoverable		05/01/18	\$5.84	\$5.84	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$2,110.24)
					\$337.64				
9357	VOYAGEUR CHAPTER OBOA, C/O RIKKI PARRISH, 11-190 LAVASE RD, NORTH BAY, ON, P1A 2Y4								
3-18	03/29/18 BUILDING INSPECTOR- MARK MARTIN		03/29/18	\$25.00	\$25.00	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$900.10)
					\$25.00				
					\$362.64				
<b>Total BUILDING DEPARTMENT</b>									
<b><u>PROTECTION TO PERSONS &amp; PROPERTY</u></b>									
8855	MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3								
14170418080	05/01/18 MONTHLY POLICING		05/01/18	\$42,699.00	\$42,699.00	10-50-62500	POLICING-OPP	\$0.00	(\$177,190.38)
					\$42,699.00				
					\$42,699.00				
<b>Total PROTECTION TO PERSONS &amp; PROPERTY</b>									

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>RECREATION</b>									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
69895792679147	05/01/18	POOL NATURAL GAS - 1355	05/01/18	\$27.42	\$27.42	10-55-67110	POOL-MATERIAL & SUPPLIES	\$0.00	\$137.07
69895792679147	05/01/18	SHCC NATURAL GAS - 1465	05/01/18	\$185.41	\$185.41	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,429.59)
69895792679147	05/01/18	HST nonrecoverable	05/01/18	\$3.26	\$3.26	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,429.59)
					<b>\$216.09</b>				
					<b>\$216.09</b>				
<b>Total RECREATION</b>									
<b>HEALTH SERVICES</b>									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
69895792679147	05/01/18	MEDICAL CENTRE NATURAL GAS - 1396	05/01/18	\$323.37	\$323.37	10-60-65310	MEDICAL CENTRE-	\$0.00	(\$11,285.47)
69895792679147	05/01/18	HST nonrecoverable	05/01/18	\$5.69	\$5.69	10-60-65310	MEDICAL CENTRE-	\$0.00	(\$11,285.47)
					<b>\$329.06</b>				
					<b>\$329.06</b>				
<b>Total HEALTH SERVICES</b>									
<b>HISTORICAL &amp; CULTURE</b>									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
69895792679147	05/01/18	SUNSHINE HALL NATURAL GAS- 3412	05/01/18	\$0.00	\$0.00	10-65-66010	GOLDEN SUNSHINE HALL-	\$0.00	(\$6.25)
69895792679147	05/01/18	LEGION NATURAL GAS-1423	05/01/18	\$524.62	\$524.62	10-65-67680	POWASSAN LEGION EXPENSE	\$0.00	(\$6,280.96)
69895792679147	05/01/18	HST nonrecoverable	05/01/18	\$9.23	\$9.23	10-65-67680	POWASSAN LEGION EXPENSE	\$0.00	(\$6,280.96)
					<b>\$533.85</b>				
					<b>\$533.85</b>				
<b>Total HISTORICAL &amp; CULTURE</b>									
<b>PLANNING &amp; DEVELOPMENT</b>									
9769	MUNICIPAL PLANNING SERVICES, 18 TAYLOR DRIVE, BARRIE, ON, L4N 8K7								
3157	05/01/18	SOLAR FACILITY EASR	05/01/18	\$40.00	\$40.00	10-70-68005	PLANNING CONSULTANTS	\$0.00	(\$1,796.70)
3157	05/01/18	HST nonrecoverable	05/01/18	\$0.70	\$0.70	10-70-68005	PLANNING CONSULTANTS	\$0.00	(\$1,796.70)
3158	05/01/18	REVIEW PROPOSER ARA NOTICE	05/01/18	\$180.00	\$180.00	10-70-68005	PLANNING CONSULTANTS	\$0.00	(\$1,796.70)
3158	05/01/18	HST nonrecoverable	05/01/18	\$3.17	\$3.17	10-70-68005	PLANNING CONSULTANTS	\$0.00	(\$1,796.70)
3159	05/01/18	DRAFT ZB, AMENDING BY-LAW	05/01/18	\$449.18	\$449.18	10-70-68005	PLANNING CONSULTANTS	\$0.00	(\$1,796.70)
3160	05/01/18	TRIPLEX SITE PLAN	05/01/18	\$160.00	\$160.00	10-70-68005	PLANNING CONSULTANTS	\$0.00	(\$1,796.70)
3160	05/01/18	HST nonrecoverable	05/01/18	\$2.82	\$2.82	10-70-68005	PLANNING CONSULTANTS	\$0.00	(\$1,796.70)
3161	05/01/18	OP ZONE PAPPING	05/01/18	\$180.00	\$180.00	10-70-68005	PLANNING CONSULTANTS	\$0.00	(\$1,796.70)
3161	05/01/18	HST nonrecoverable	05/01/18	\$3.17	\$3.17	10-70-68005	PLANNING CONSULTANTS	\$0.00	(\$1,796.70)
					<b>\$1,019.04</b>				
					<b>\$1,019.04</b>				
<b>Total PLANNING &amp; DEVELOPMENT</b>									

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

**(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
TROUT CREEK COMMUNITY CENTRE									
9023 69895792679147	05/01/18	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2 TCCC NATURAL GAS-0700	05/01/18	\$601.11	\$601.11	10-75-61620	NATURAL GAS	\$0.00	(\$2,829.03)
Total Trout Creek Community Centre									
SPORTSPLEX									
8728 5608	05/01/18	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY , ON, P1B 4A6 BUILDING SUPPLIES	05/01/18	\$82.88	\$82.88	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$1,914.53)
8840 131403 131404	05/01/18	METAL-AIR MECHANICAL SYSTEMS, 2828 BELISLE DR, PO BOX 94, VAL CARON , ON, P3N 1N6 EQUIPMENT-REPAIRS & MAINTENANCE EQUIPMENT-REPAIRS & MAINTENANCE	05/01/18 05/01/18	\$82.76 \$506.75	\$82.88 \$506.75	10-80-61940 10-80-61940	EQUIPMENT-REPAIRS & EQUIPMENT-REPAIRS &	\$0.00 \$0.00	(\$8.54) (\$8.54)
8987 50 4/18	05/01/18	STEVE CROZIER WELDING, P.O. BOX 12, 48 MEMORIAL PARK DR E, POWASSAN , ON, P0H 1Z0 EQUIPMENT-REPAIRS & MAINTENANCE	05/01/18	\$50.00	\$569.51 \$50.00	10-80-61940	EQUIPMENT-REPAIRS &	\$0.00	(\$8.54)
9023 69895792679147 69895792679147 69895792679147	05/01/18	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2 SPORTSPLEX NATURAL GAS (B) - 1337 SPORTSPLEX NATURAL GAS (A) - 1336 HST nonrecoverable	05/01/18 05/01/18 05/01/18	\$1,656.60 \$1,002.55 \$29.16	\$1,656.60 \$1,002.55 \$29.16	10-80-61620 10-80-61620 10-80-61620	NATURAL GAS NATURAL GAS NATURAL GAS	\$0.00 \$0.00 \$0.00	(\$8,852.21) (\$8,852.21) (\$8,852.21)
10035 5205 5205	05/01/18	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3 BUILDING REPAIRS & MAINTENANCE HST nonrecoverable	05/01/18 05/01/18	\$1,411.61 \$24.84	\$1,411.61 \$24.84	10-80-61950 10-80-61950	BUILDING REPAIRS & BUILDING REPAIRS &	\$0.00 \$0.00	(\$11,911.53) (\$11,911.53)
10116 060392	05/01/18	COUGHLIN'S ZAMBONI, 2670 CHISWICK LINE, CHISHOLM, ON, P0H1Z0 ANNUAL ZAMBONI SERVICE	05/01/18	\$7,719.88	\$7,719.88	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$1,137.85)
Total SPORTSPLEX									

**Total Bills To Pay:**

**\$819,387.59**

Total SPORTSPLEX

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

**GENERAL GOVERNMENT**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>									
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7								
7108958	05/04/18 A/R LIBRARY GREEN SHIELD		05/04/18	\$298.45	\$298.45	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$20,614.22)
7108958	05/04/18 OFFICE GREEN SHIELD		05/04/18	\$2,063.22	\$2,063.22	10-10-61510	BENEFITS	\$0.00	(\$15,665.60)
					<b>\$2,361.67</b>				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200043442025 518	05/04/18 HYDRO 466 MAIN ST		05/04/18	\$497.90	\$497.90	10-10-61610	HYDRO	\$0.00	(\$1,860.96)
					<b>\$1,837.75</b>				
8835	MAUREEN LANG, , TROUT CREEK, ON, P0H 2L0								
MAY 3 2018	05/04/18 CONVENTION/TRAINING STAFF		05/04/18	\$63.03	\$63.03	10-10-61530	CONVENTION/TRAINING STAFF	\$0.00	(\$2,295.47)
81873	05/04/18 TOWN OFFICE MAT RENTALS		05/04/18	\$66.95	\$70.00	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$3,589.65)
81874	05/04/18 MAT RENTAL @ 250		05/04/18	\$34.72	\$34.72	10-10-61755	250 CLARK ST-SCHOOL	\$0.00	(\$380,626.04)
					<b>\$123.45</b>				
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0								
24281	05/04/18 250 CLARK-PROGRAM EXPENSE		05/04/18	\$7.50	\$7.50	10-10-61754	250 CLARK-PROGRAM EXPENSE	\$0.00	(\$4,939.92)
21978	05/04/18 250 CLARK-PROGRAM EXPENSE		05/04/18	\$122.09	\$7.50	10-10-61754	250 CLARK-PROGRAM EXPENSE	\$0.00	(\$4,939.92)
22067	05/04/18 FITNESS CENTRE@250 CLARK		05/04/18	\$13.71	\$13.71	10-10-61757	FITNESS CENTRE@250 CLARK	\$0.00	(\$1,077.55)
					<b>\$150.80</b>				
8954	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8								
941263140650	05/04/18 MONTHLY WATER HEATER RENTAL 466 MAIN ST OFFICE		05/04/18	\$92.74	\$92.74	\$92.74	10-10-61640 OFFICE & EQUIPMENT		\$0.00
					<b>\$152.35</b>				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9								
1877802601	05/04/18 R.GLABB-CELL		05/04/18	\$36.14	\$36.14	10-10-61025	R.GLABB-COUNCIL EXPENSES	\$0.00	(\$482.03)
1877802601	05/04/18 P.MCISAAC - CELL		05/04/18	\$625.80	\$625.80	10-10-61026	P.MCISAAC-MAYOR	\$0.00	(\$2,456.05)
1877802601	05/04/18 TED WEILER CELL		05/04/18	\$35.63	\$35.63	10-10-61029	TED WEILER COUNCIL	\$0.00	(\$465.45)
1877802601	05/04/18 LESLEY CELL		05/04/18	\$20.61	\$20.61	10-10-61550	TELEPHONE & FAX	\$0.00	(\$4,982.86)
1877802601	05/04/18 MAUREEN CELL		05/04/18	\$36.17	\$36.17	10-10-61550	TELEPHONE & FAX	\$0.00	(\$4,982.86)
1877802601	05/04/18 PROG COORDINATOR PHONE		05/04/18	\$90.67	\$90.67	10-10-61754	250 CLARK-PROGRAM EXPENSE	\$0.00	(\$4,939.92)
					<b>\$899.13</b>				
9026	USTI CANADA INC, C/O LOCKBOX #918500, PO BOX 4090 STN A, TORONTO, ON, M5W0E9								
PS-338664	05/04/18 COMPUTERS		05/04/18	\$798.82	\$798.82	10-10-61570	COMPUTERS	\$0.00	(\$33,936.49)
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057245533 518	05/04/18 OFFICE FAX LINE		05/04/18	\$41.09	\$41.09	10-10-61550	TELEPHONE & FAX	\$0.00	(\$4,982.86)
7057246206 518	05/04/18 OFFICE PHONE		05/04/18	\$285.82	\$285.82	10-10-61550	TELEPHONE & FAX	\$0.00	(\$4,982.86)
					<b>\$385.69</b>				
9079	PETTY CASH, , , , ,								
MAY 4 2018	05/04/18 OFFICE SUPPLIES		05/04/18	\$212.53	\$212.53	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$5,394.32)
					<b>\$212.53</b>				
9121	SHELLEY BASTAIN, 2240B ALSACE RD, POWASSAN, ON, P0H 1Z0								
317	05/04/18 DR MITCHELL OFFICE CLEANING		05/04/18	\$66.14	\$66.14	10-10-61020	COUNCIL OTHER EXPENSES	\$0.00	(\$40.00)
317	05/04/18 DR WONG OFFICE CLEANING		05/04/18	\$132.29	\$132.29	10-10-61020	COUNCIL OTHER EXPENSES	\$0.00	(\$40.00)
317	05/04/18 HAND OFFICE CLEANING		05/04/18	\$66.14	\$66.14	10-10-61020	COUNCIL OTHER EXPENSES	\$0.00	(\$40.00)
317	05/04/18 OFFICE CLEANING		05/04/18	\$443.67	\$443.67	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$3,589.65)
					<b>\$1,005.66</b>				

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**Total GENERAL GOVERNMENT  
FIRE DEPARTMENT**

# Municipality of Powassan A/P Preliminary Cheque Run

## (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8991 10227153-00	05/04/18	SPI HEALTH AND SAFETY, ATT ACCOUNTING, 60 GASTON-DUMOULIN, BLAINVILLE, QC, J7C 0A3	05/04/18	\$168.50	\$168.50	10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$387.31)
9078 17 2018	05/04/18	NIPISSING-E PARRY SOUND MUTUAL AID ASSC., 250 MAIN ST NORTH, CALLANDER, ON, P0H 1H0	05/04/18	\$137.00	\$137.00	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$17,609.17)
9205 151163	05/04/18	FIRE MARSHAL'S PUPIC FIRE SAFETY COUNCIL, 105 STROWGER BLVD., P.O. BOX 96, BROCKVILLE, ON, K6V 5T7	05/04/18	\$282.38	\$282.38	10-15-62060	FIRE PREVENTION	\$0.00	(\$357.51)
9985 46145	05/04/18	GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0	05/04/18	\$399.92	\$399.92	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$3,854.94)
10190 EBAY	05/04/18	CODY REICHSTEN, , , , ,	05/04/18	\$106.15	\$106.15	10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$387.31)
<b>Total FIRE DEPARTMENT</b>									
<b>PUBLIC WORKS</b>									
8700 50296	05/04/18	CEDAR SIGNS, R.R.#6, CLYDE ROAD, CAMBRIDGE, ON, N1R 5S7	05/04/18	\$575.89	\$575.89	10-20-63270	ROADSIDE MAINTENANCE-	\$0.00	\$0.00
8778 2072630 2072670	05/04/18	GOMOLL TIM-BR MART, 8 JOSEPH STREET, BOX 67, POWASSAN, ON, P0H 1Z0	05/04/18	\$46.40	\$46.40	10-20-63060	PUBLIC WORKS-MATERIAL &	\$0.00	(\$11,820.13)
8781 7108958	05/04/18	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/04/18	\$2,211.72	\$2,211.72	10-20-63050	PUBLIC WORKS-LABOUR &	\$0.00	(\$3,194.48)
8792 200031148485 5/18 200067996361 518 200118558926 518	05/04/18	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/04/18	\$97.03	\$97.03	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$7,454.72)
8806 497469 497858 497469 497858 497470 497859 497469 497858 497470 497859 497471 497860	05/04/18	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1	05/04/18	\$422.25	\$422.25	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$8,494.34)
	05/04/18	FUEL FOR 2014 FREIGHTLINER	05/04/18	\$261.83	\$261.83	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$8,494.34)
	05/04/18	FUEL FOR 2014 FREIGHTLINER	05/04/18	\$422.25	\$422.25	10-20-63520	2011 FREIGHTLINER-BLACK-	\$0.00	(\$8,424.23)
	05/04/18	FUEL FOR 2011 FREIGHTLINER	05/04/18	\$261.83	\$261.83	10-20-63520	2011 FREIGHTLINER-BLACK-	\$0.00	(\$8,424.23)
	05/04/18	FUEL FOR 2011 FREIGHTLINER	05/04/18	\$60.13	\$60.13	10-20-63540	2014 GMC - MAT/SUPPLIES	\$0.00	(\$922.88)
	05/04/18	2014 CHEV FUEL	05/04/18	\$60.75	\$60.75	10-20-63540	2014 GMC - MAT/SUPPLIES	\$0.00	(\$922.88)
	05/04/18	2014 CHEV FUEL	05/04/18	\$422.26	\$422.26	10-20-63560	2013 FREIGHTLINER TRUCK-	\$0.00	(\$8,259.96)
	05/04/18	FUEL FOR 2013 FREIGHTLINER	05/04/18	\$261.82	\$261.82	10-20-63560	2013 FREIGHTLINER TRUCK-	\$0.00	(\$8,259.96)
	05/04/18	FUEL FOR 2013 FREIGHTLINER	05/04/18	\$60.13	\$60.13	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$1,154.61)
	05/04/18	F150 FUEL	05/04/18	\$60.75	\$60.75	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$1,154.61)
	05/04/18	F150 FUEL	05/04/18	\$60.13	\$60.13	10-20-63600	2015 GMC-MAT/SUPPLIES	\$0.00	(\$802.88)
	05/04/18	CHEV TRUCK FUEL	05/04/18	\$60.75	\$60.75	10-20-63600	2015 GMC-MAT/SUPPLIES	\$0.00	(\$802.88)
	05/04/18	CHEV TRUCK FUEL	05/04/18	\$53.58	\$53.58	10-20-63620	710 BACKHOE-MAT/SUPPLIES	\$0.00	(\$1,401.87)
	05/04/18	FUEL FOR 710 BACKHOE	05/04/18	\$54.51	\$54.51	10-20-63620	710 BACKHOE-MAT/SUPPLIES	\$0.00	(\$1,401.87)

# Municipality of Powassan A/P Preliminary Cheque Run (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
497471	05/04/18	CAT420 FUEL	05/04/18	\$160.73	\$160.73	10-20-63626	BACKHOE CAT420 EXPENSES	\$0.00	(\$1,384.45)
497860	05/04/18	CAT420 FUEL	05/04/18	\$163.54	\$163.54	10-20-63626	BACKHOE CAT420 EXPENSES	\$0.00	(\$1,384.45)
497471	05/04/18	FUEL FOR 96 BACKHOE	05/04/18	\$53.58	\$53.58	10-20-63640	96 BACKHOE-MAT/SUPPLIES	\$0.00	(\$1,092.53)
497860	05/04/18	FUEL FOR 96 BACKHOE	05/04/18	\$54.51	\$54.51	10-20-63640	96 BACKHOE-MAT/SUPPLIES	\$0.00	(\$1,092.53)
497471	05/04/18	FUEL FOR GRADER	05/04/18	\$267.90	\$267.90	10-20-63660	99 GRADER-MAT/SUPPLIES	\$0.00	(\$12,095.59)
497860	05/04/18	FUEL FOR GRADER	05/04/18	\$272.57	\$272.57	10-20-63660	99 GRADER-MAT/SUPPLIES	\$0.00	(\$12,095.59)
497470	05/04/18	LAWN EQUIPMENT-MAT/SUPPLIES	05/04/18	\$20.05	\$20.05	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$267.54)
497859	05/04/18	LAWN EQUIPMENT-MAT/SUPPLIES	05/04/18	\$20.24	\$20.24	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$267.54)
8823				\$3,536.09					
314473		LEWIS MOTOR SALES (NORTH BAY), HWY #11 & HWY #17, P.O. BOX 1257, NORTH BAY, ON, P1B 8K5	05/04/18	\$188.09	\$188.09	10-20-63060	PUBLIC WORKS-MATERIAL &	\$0.00	(\$11,820.13)
8897				\$188.09					
127373		NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY, ON, P3E 4Z6	05/04/18	\$216.30	\$216.30	10-20-63060	PUBLIC WORKS-MATERIAL &	\$0.00	(\$11,820.13)
131996		05/04/18 PW UNIFORM RENTALS	05/04/18	\$216.30	\$216.30	10-20-63060	PUBLIC WORKS-MATERIAL &	\$0.00	(\$11,820.13)
8912				\$432.60					
23995		OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	05/04/18	\$12.11	\$12.11	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$433.28)
8954				\$12.11					
31203993141095	51805/04/18	RELiance HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	05/04/18	\$67.04	\$67.04	10-20-63060	PUBLIC WORKS-MATERIAL &	\$0.00	(\$433.28)
8962				\$67.04					
1877802601	05/04/18	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/04/18	\$20.61	\$20.61	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$433.28)
1877802601	05/04/18	PUBLIC WORKS SURFACE TABLET	05/04/18	\$5.47	\$5.47	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$433.28)
1877802601	05/04/18	PW CELL	05/04/18	\$5.09	\$5.09	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$433.28)
1877802601	05/04/18	PW CELL	05/04/18	\$5.09	\$5.09	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$433.28)
9032				\$36.26					
1213		W.S. CONRAD CONSTRUCTION, BOX 100, TROUT CREEK, ON, P0H 2L0	05/04/18	\$4,044.96	\$4,044.96	10-20-63420	WINTER CONTROL-	\$0.00	(\$2,485.18)
9059				\$4,044.96					
7057243532	518	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	05/04/18	\$115.57	\$115.57	10-20-63060	PUBLIC WORKS-MATERIAL &	\$0.00	(\$11,820.13)
9074				\$115.57					
121869/D		BUMPER TO BUMPER - H.E. BROWN, PO BOX 538, 600 GORMANVILLE RD UNIT 201, NORTH BAY, ON, P1B 8J3	05/04/18	\$48.25	\$48.25	10-20-63540	2014 GMC - MAT/SUPPLIES	\$0.00	(\$922.88)
9669				\$48.25					
45464		SERVICE ONE MUFFLERS, 400D KIRKPATRICK ST. NORTH BAY, ON, P1B 8G5	05/04/18	\$327.01	\$327.01	10-20-63060	PUBLIC WORKS-MATERIAL &	\$0.00	(\$11,820.13)
9688				\$327.01					
110		MUNICIPALITY OF EAST FERRIS, 390 HIGHWAY 94, P.O. BOX 85, CORBEIL, ON, P0H 1K0	05/04/18	\$3,442.75	\$3,442.75	10-20-63170	CONST.-BRIDGES &	\$0.00	\$0.00
		05/04/18 CONST.-BRIDGES & CULVERTS-MAT/SUPP.	05/04/18	\$3,442.75	\$3,442.75				
				\$3,442.75					

**Municipality of Powassan  
A/P Preliminary Cheque Run**

**(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9869	PERRY TOWNSHIP, , BOX 70, EMSDALE, ON, P0A 1J0								
2018/-007	05/04/18	TRAINING & DEVELOPMENT P.W.	05/04/18	\$273.00	\$273.00	10-20-63040	TRAINING & DEVELOPMENT	\$0.00	\$0.00
					\$273.00				
					\$15,789.14				
<b>Total PUBLIC WORKS</b>									
<b>ENVIRONMENT</b>									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200051438461	518	05/04/18 LANDFILL SITE-MAT/SUPPLIES HYDRO	05/04/18	\$49.82	\$49.82	10-25-64910	LANDFILL SITE-MAT/SUPPLIES	\$0.00	(\$554.43)
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1								
497469	05/04/18 FUEL FOR GARBAGE TRUCK		05/04/18	\$422.25	\$422.25	10-25-64830	GARBAGE VEHICLE EXPENSE	\$0.00	(\$9,477.15)
497858	05/04/18 FUEL FOR GARBAGE TRUCK		05/04/18	\$261.83	\$261.83	10-25-64830	GARBAGE VEHICLE EXPENSE	\$0.00	(\$9,477.15)
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9								
1877802601	05/04/18 LANDFILL SITE-CELL		05/04/18	\$5.09	\$5.09	10-25-64910	LANDFILL SITE-MAT/SUPPLIES	\$0.00	(\$554.43)
					\$738.99				
<b>Total ENVIRONMENT</b>									
<b>WATER</b>									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200025335054	518	05/04/18 WATER DISTRIBUTION-MAT/SUPPLIES	05/04/18	\$72.33	\$72.33	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$7,370.27)
8907	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO , ON, M5E 1E5								
103355	05/04/18 WATER ADMINISTRATION-MAT/SUPPLIES		05/04/18	\$709.00	\$709.00	10-30-64410	WATER ADMINISTRATION-	\$0.00	\$0.00
103354	05/04/18 WATER-CAPITAL MAT/SUPPLIES		05/04/18	\$95.64	\$95.64	10-30-64715	WATER-CAPITAL MAT/SUPPLIES	\$0.00	\$0.00
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057243319	518	05/04/18 WATER PUMP HOUSE PHONE	05/04/18	\$44.40	\$44.40	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$7,688.74)
					\$921.37				
<b>Total WATER</b>									
<b>SEWER</b>									
9550	SEWER TECHNOLOGIES INC, 124 NORTH PORT ROAD, PORT PERRY, ON, L9L 1B2								
11302	05/04/18 SEWER DISTRIBUTION-MAT/SUPPLIES		05/04/18	\$8,140.80	\$8,140.80	10-40-64140	SEWER DISTRIBUTION-	\$0.00	(\$10.08)
11303	05/04/18 SEWER DISTRIBUTION-MAT/SUPPLIES		05/04/18	\$8,654.70	\$8,654.70	10-40-64140	SEWER DISTRIBUTION-	\$0.00	(\$10.08)
					\$16,795.50				
					\$16,795.50				
<b>Total SEWER</b>									
<b>BUILDING DEPARTMENT</b>									
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7								
7108958	05/04/18 BUILDING INSPECTOR GREEN SHIELD		05/04/18	\$299.40	\$299.40	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$900.10)
					\$299.40				



5/4/2018 3:02pm

**Municipality of Powassan  
A/P Preliminary Cheque Run**

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**(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9684 APRIL 30 2018	MARK MARTIN, RR # 1, HWY 534 # 5046, NIPISSING, ON, P0H 1W0 05/04/18 BUILDING INSPECTOR-MAT/SUPPLIES		05/04/18	\$106.70	\$106.70	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$2,447.88)
<b>Total BUILDING DEPARTMENT</b>									
					\$106.70				
					\$406.10				

**PROTECTION TO PERSONS & PROPERTY**

8962 1877802601	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9 05/04/18 BY-LAW CELL		05/04/18	\$53.00	\$53.00	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$2,279.52)
<b>Total PROTECTION TO PERSONS &amp; PROPERTY</b>									
					\$53.00				
					\$53.00				

**RECREATION**

8792 200096240842	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 05/04/18 SHCC-MAT/SUPPLIES HYDRO		05/04/18	\$144.84	\$144.84	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,618.26)
8962 1877802601	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9 05/04/18 REC/GAP CELL		05/04/18	\$20.25	\$20.25	10-55-67610	RECREATION-ADMIN-GENERAL	\$0.00	(\$22.88)
9059 7057245689 518	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7 05/04/18 SHCC MONTHLY PHONE BILL		05/04/18	\$37.33	\$37.33	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,618.26)
9648 MAY 2 2018	MICHAEL HEASMAN, , POWASSAN, ON, P0H 1Z0 05/04/18 PLAYGROUND INSPECTION EXPENSE		05/04/18	\$54.25	\$54.25	10-55-67005	PLAYGROUND INSPECTION	\$0.00	\$0.00
<b>Total RECREATION</b>									
					\$256.67				

**HEALTH SERVICES**

9121 317	SHELLEY BASTAIN, 2240B ALSACE RD, POWASSAN, ON, P0H 1Z0 05/04/18 MEDICAL CENTRE		05/04/18	\$1,984.32	\$1,984.32	10-60-65310	MEDICAL CENTRE-	\$0.00	(\$11,614.53)
<b>Total HEALTH SERVICES</b>									
					\$1,984.32				
					\$1,984.32				

**HISTORICAL & CULTURE**

8831 150925	MARK FORTH, 80 LINDQUIST LINE, POWASSAN, ON, P0H 1Z0 05/04/18 TROUT CREEK SENIOR FRIENDSHIP HALL		05/04/18	\$160.00	\$160.00	10-65-66030	TROUT CREEK SENIOR	\$0.00	(\$277.32)
8954 109550013140739 51805/04/18	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8 POWASSAN LEGION EXPENSE		05/04/18	\$151.55	\$151.55	10-65-67680	POWASSAN LEGION EXPENSE	\$0.00	(\$6,814.81)
9059 7057242235 518	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7 05/04/18 POWASSAN LEGION PHONE		05/04/18	\$123.55	\$123.55	10-65-67680	POWASSAN LEGION EXPENSE	\$0.00	(\$6,814.81)
<b>Total HISTORICAL &amp; CULTURE</b>									
					\$151.55				
					\$123.55				

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9176 8373876	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	05/04/18	POWASSAN LEGION EXPENSE	05/04/18	\$157.73	\$157.73	10-65-67680	POWASSAN LEGION EXPENSE	\$0.00	(\$6,814.81)
9820 508216077	BELL CANADA INTERNET, CUSTOMER PAYMENT CENTRE, P.O. BOX 3650 STATION DON MILLS, TORONTO, ON, M3C 3X9	05/04/18	LEGION INTERNET	05/04/18	\$87.35	\$157.73 \$87.35	10-65-67680 10-65-67680	POWASSAN LEGION EXPENSE	\$0.00	(\$6,814.81)
						\$87.35				
						\$680.18				
<b>Total HISTORICAL &amp; CULTURE</b>										
<b>PLANNING &amp; DEVELOPMENT</b>										
9124 MAY 2 2018	KIMBERLY BESTER, , TROUT CREEK, ON, POH 2L0	05/04/18	ECONOMIC DEVELOPMENT MOPED	05/04/18	\$178.00	\$178.00	10-70-68040	ECONOMIC DEVELOPMENT	\$0.00	\$0.00
						\$178.00				
						\$178.00				
<b>Total PLANNING &amp; DEVELOPMENT</b>										
<b>TROUT CREEK COMMUNITY CENTRE</b>										
8781 7108958	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7	05/04/18	TCCC GREEN SHIELD	05/04/18	\$298.70	\$298.70	10-75-61510	BENEFITS	\$0.00	(\$769.79)
8792 200109358575	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/04/18	HYDRO	05/04/18	\$702.67	\$298.70 \$702.67	10-75-61610	HYDRO	\$0.00	(\$10,238.28)
8954 30937953140195	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8	05/04/18	NATURAL GAS	05/04/18	\$194.05	\$702.67 \$194.05	10-75-61620	NATURAL GAS	\$0.00	\$0.00
8962 1877802601	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9	05/04/18	DALE CELL	05/04/18	\$35.09	\$194.05 \$35.09	10-75-61550	TELEPHONE & FAX	\$0.00	(\$513.74)
						\$35.09				
						\$1,230.51				
<b>Total TROUT CREEK COMMUNITY CENTRE</b>										
<b>SPORTSPLEX</b>										
8781 7108958	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7	05/04/18	SP GREEN SHIELD	05/04/18	\$423.74	\$423.74	10-80-61510	BENEFITS	\$0.00	(\$894.28)
8792 200126071473	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/04/18	HYDRO	05/04/18	\$361.90	\$423.74 \$361.90	10-80-61610	HYDRO	\$0.00	(\$28,607.62)
200126071473	-518 05/04/18 HYDRO	05/04/18			\$7,976.18	\$7,976.18	10-80-61610	HYDRO	\$0.00	(\$28,607.62)
						\$8,338.08				
8890 81061	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1	05/04/18	MAT RENTALS	05/04/18	\$75.88	\$75.88	10-80-61970	MAT RENTALS	\$0.00	(\$245.72)
8962 1877802601	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9	05/04/18	MIKE CELL	05/04/18	\$58.67	\$75.88 \$58.67	10-80-61550	TELEPHONE & FAX	\$0.00	(\$47.46)
						\$58.67				

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9648 MICHAEL HEASMAN, POWASSAN, ON, POH 1Z0 APRIL 24 2018	05/04/18	SPORTSPLEX FUNDRAISING EXPENSE	05/04/18	\$81.05	\$81.05	10-80-61983	SPORTSPLEX FUNDRAISING	\$0.00	(\$494.80)
9926 AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2 422410-003111682 51805/04/18		OFFICE EXPENSES	05/04/18	\$254.40	\$254.40	\$254.40	10-80-61555 OFFICE EXPENSES		\$0.00
10173 FIRSTONSITE RESTORATION, 60 ADMIRAL BLVD, MISSISSAUGA, ON, L5T 2W1 NB18H0022EMI 05/04/18 BUILDING REPAIRS & MAINTENANCE SONB-HO18022C 05/04/18 BUILDING REPAIRS & MAINTENANCE	05/04/18	\$6,286.42	\$6,286.42	\$1,622.98	\$7,909.40	10-80-61950 10-80-61950	BUILDING REPAIRS & BUILDING REPAIRS &	\$0.00 \$0.00	(\$13,347.98) (\$13,347.98)
<b>Total SPORTSPLEX</b>									
8792 HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 200212441081 05/04/18 CEMETRY-HYDRO			05/04/18	\$27.64	\$27.64	10-85-65110	CEMETRY-SERVICE-MATERIAL-	\$0.00	(\$91.08)
<b>Total CEMETERIES</b>									
<b>Total Bills To Pay:</b>					\$76,349.97				

# Municipality Powassan, Powassan Community Events, Powassan Events

May 2018 (Eastern Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29 SAP RUN & SILENT	30	1 NOMINATION DAY 6pm - PUBLIC 7pm - Council	2 7pm - RECREATION	3 6:30pm - CANDIDAT	4	5
6	7	8	9 7pm - TCCCB @	10	11	12
13	14	15 6pm - Public Works 7pm - Council (TCC)	16	17	18	19
20	21	22	23	24 12pm - Kim-	25	26
27	28	29	30 7pm - Maple Syrup	31	1	2

May 15/18 16-1

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29 8am - Maple Sap Run-	30 5pm - Yoga Shred 6pm - YOGA @ Maple 6:30pm - Scouts	1 4pm - Kids' Club 7pm - Spanish Lessons	2 9:30am - Employment 1pm - Euchre @ Maple 6:15pm - Zumba @ 250 7pm - RECREATION 7:30pm - John Janssen	3 12pm - Al-Anon @ 250 6:30pm - Alzheimer	4	5 Food Summit 8:30am - Maple Hill
6 12pm - Powassan	7 1pm - Euchre @ Maple 5pm - Yoga Shred 6pm - YOGA @ Maple 6:30pm - Scouts 7:30pm - Kickboxing	8 4pm - Kids' Club 7pm - Spanish Lessons	9 9:30am - Employment 1pm - Euchre @ Maple 6:15pm - Zumba @ 250 7:30pm - John Janssen	10 12pm - Al-Anon @ 250 6pm - Family Peer	11 7pm - Powassan	12 8:30am - Maple Hill 9am - Making
13 2:30pm - Poultry	14 1pm - Euchre @ Maple 5pm - Yoga Shred 6pm - YOGA @ Maple 6:30pm - Scouts	15 7pm - Spanish Lessons	16 9:30am - Employment 1pm - Euchre @ Maple 6:15pm - Zumba @ 250 7:30pm - John Janssen	17 12pm - Al-Anon @ 250 1pm - Art Class with 6pm - Bee Night	18	19 8:30am - Maple Hill 12pm - HST Cooking 1pm - Royal Tea Party
20	21 1pm - Euchre @ Maple 6:30pm - POUND @ 6:30pm - Scouts	22 7pm - Powassan 7pm - Spanish Lessons	23 9:30am - Employment 1pm - Euchre @ Maple 6:15pm - Zumba @ 250 7:30pm - John Janssen	24 12pm - Al-Anon @ 250 12:30pm - Housing and 6:30pm - Meditation	25	26 8:30am - Maple Hill 10am - Saturday
27	28 1pm - Euchre @ Maple 6:30pm - POUND @ 6:30pm - Scouts	29 7pm - Spanish Lessons	30 8am - Foot Clinic 9:30am - Employment 1pm - Euchre @ Maple 6:30pm - POUND @ 7:30pm - John Janssen	31 12pm - Al-Anon @ 250 6:30pm - Birdwatching	1	2 8:30am - Maple Hill

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	1	2	3	4	5
	6pm - Drop-in 7:30pm - Scouts @	9am - Line Dancing @ 10am - Senior Exercise 4:30pm - Free Kids 7pm - HIIT	9:30am - Fit Mommy 10:30am - T'ai Chi 4:30pm - Free Kids 7pm - Tweens/Teens	9am - Line Dancing @ 10am - Senior Exercise 4:30pm - Free Kids 6pm - Drop-in	9:30am - Tot/Baby	Food Summit
6	7	8	9	10	11	12
12pm - Mom-to-Mom	4:30pm - Free Kids 6pm - Drop-in 7:30pm - Scouts @	9am - Line Dancing @ 10am - Senior Exercise 4:30pm - Free Kids 7pm - HIIT	9:30am - Fit Mommy 10:30am - T'ai Chi 4:30pm - Free Kids 6:30pm - Beavers &	9am - Line Dancing @ 10am - Senior Exercise 4:30pm - Free Kids 6pm - Drop-in	9:30am - Tot/Baby	CMHC
13	14	15	16	17	18	19
	4:30pm - Free Kids 6pm - Drop-in 6:30pm - Dock Building 7:30pm - Scouts @	9am - Line Dancing @ 10am - Senior Exercise 2pm - Homeschoolers 4:30pm - Free Kids 7pm - HIIT	9:30am - Fit Mommy 10:30am - T'ai Chi 4:30pm - Free Kids 6:30pm - Beavers and	9am - Line Dancing @ 10am - Senior Exercise 4:30pm - Free Kids 6pm - Drop-in	9:30am - Tot/Baby	Indoor Garage Sale
20	21	22	23	24	25	26
	4:30pm - Free Kids 6pm - Drop-in 7:30pm - Scouts @	9am - Line Dancing @ 10am - Senior Exercise 4:30pm - Free Kids 7pm - HIIT	9:30am - Fit Mommy 10:30am - T'ai Chi 4:30pm - Free Kids 6:30pm - Beavers &	9am - Line Dancing @ 10am - Senior Exercise 4:30pm - Free Kids 6pm - Drop-in 7:30pm - Power Yoga	9:30am - Tot/Baby	
27	28	29	30	31	1	2
	4:30pm - Free Kids 6pm - Drop-in 7:30pm - Scouts @	9am - Line Dancing 10am - Senior Exercise 4:30pm - Free Kids 7pm - HIIT	9:30am - Fit Mommy 10:30am - T'ai Chi 4:30pm - Free Kids 6:30pm - Beavers &	9am - Line Dancing 10am - Senior Exercise 4:30pm - Free Kids 6pm - Drop-in 7:30pm - Power Yoga	9:30am - Tot/Baby	

**NOTICE OF A PUBLIC MEETING  
TO INFORM THE PUBLIC OF A  
ZONING BY-LAW AMENDMENT**

**TAKE NOTICE** that the Council for The Corporation of the Municipality of Powassan has received a complete application under Section 34 (10.7) of the Planning Act, R.S.O. 1990, c.P. 13 as amended, to inform the public of a proposed Zoning By-law Amendment.

The public meeting is being held for the application described below to enable interested members of the public to understand and comment on a proposed Zoning By-law Amendment.

**DATE AND LOCATION OF PUBLIC MEETING**

Date: **Tuesday, June 5, 2018**  
Time: **6:00 pm**  
Location: **Municipality of Powassan – Council Chambers – 466 Main St., Powassan**

**DETAILS OF THE ZONING BY-LAW AMENDMENT**

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2003-38 as, amended, for lands located in Concession 15, Part Lot 15, RP PSR921, Parts 1 and 7 and PT Part 3, RP 42R10386, Parts 2 to 4, Municipality of Powassan.

The application, if approved, would rezone the subject lands from the Rural (RU) Zone to an Extractive Industrial (MX) Zone. The purpose of the amendment is to zone the existing licensed pit operation on this property as well as an expansion area and to allow for quarry operations. It is noted that a concurrent application has been submitted to the Ministry of Natural Resources and Forestry for a Class A, Category 3 and 4 License under the Aggregate Resources Act.

A series of technical reports and site plans related to this proposal have been prepared by the proponent and are available at the Municipality of Powassan Municipal Office for public review.

**ADDITIONAL INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATIONS**

A key map showing the land to which the proposed amendment applies is provided on this notice. The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the applicant's proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the application. Council will then use the information collected at this meeting to make a decision on the Zoning By-law Amendment.

If you wish to be notified of the decision of the Council for the Corporation of the Municipality of Powassan in respect to the proposed Zoning By-law Amendment, you must submit a written request (with forwarding addresses) to the Clerk of the Municipality of Powassan at P.O. Box 250, 466 Main Street, Powassan, Ontario, POH 1Z0.

DATE OF COUNCIL MTG.	May 15/18
AGENDA ITEM #	16-2

If a person or public body files an appeal of a decision of the Council for the Corporation of the Municipality of Powassan,, as the approval authority in respect of the proposed Zoning By-law Amendment, but does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendment is approved or refused, the Local Planning Appeal Tribunal may dismiss all or part of the appeal.

Additional information regarding the proposed amendment is available to the public for inspection at the Municipality of Powassan Municipal Office located at 466 Main Street on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m. please call (705) 724-2813.

Mailing Date of this Notice: May 4, 2018

Kimberly Bester, Deputy-Clerk  
Municipality of Powassan



LANDS SUBJECT TO APPLICATION FOR  
ZONING BY-LAW AMENDMENT

